

Ref: FOI2016/3107  
Date Received: 3 March 2016  
Response Due: 4<sup>th</sup> April 2016

17<sup>th</sup> March 2016

Dear

## INFORMATION REQUEST UNDER THE FREEDOM OF INFORMATION ACT 2000

We are now pleased to respond to your request for information under the Freedom of Information Act.

You asked:

### MANDATORY MATERNITY TRAINING

1. *Who manages Training?*

Practice development Midwife manages and monitors attendance on a two day mandatory training course

2. *Do you keep a database tracking training? If so, is this part of the Trust wide computer system*

Yes, there is a database that is updated on a monthly basis to monitor staff attendance and compliance. This database is held within the maternity governance database.

### MANDATORY MODULES – Courses run monthly, staff rostered to attend

MODULE	UPDATE FREQUENCY	DELIVERY METHOD
Basic Life Support	Annual	Classroom
Neonatal Life support	Annual	Classroom
Perineal Suturing	Annual	Classroom
Obstetric Skills Drills	Annual	Classroom
Fetal Monitoring/Fetal physiology	Annual	Classroom
GROW	Annual	Classroom
Mentorship Update	Annual	Classroom
Safeguarding	Annual	Classroom
Recognition of Acutely unwell woman	Annual	Classroom
PREVENT	Once	Classroom
Fire Safety	Annual	Classroom
Maternal AIMS	3 yearly	Classroom (external)
Neonatal Resus – Resus Council UK	3 yearly	Classroom (external)

3. *What is the duration of your training? That is number of hours and or sessions of training per topic?*

Chairman: Robert Armstrong  
Chief Executive: Andrew Foster CBE

The maternity mandatory training runs 9-5 over 2 days. Each module takes approx. 1 hour. With approx. 6 hours designated to skills drills theory and practice

- External courses duration 1 day.

4. *How frequent is training per topic?*

See above table

5. *How frequently do you mandate that individual staff should attend for re training ? By which method do you deliver?*

See above table

6. *Is this training provided inhouse?*

YES – apart from external courses

7. *Do you use a course assessment form?*

YES

8. *Do you offer a budget for mandatory training for attendance at external courses?*

YES

#### **NON MANATORY TRAINING?**

*Do you have specific non-mandatory training programmes?*

Breastfeeding online  
AN Screening Online  
K2

*Do you provide any non-mandatory training relevant to obstetrics within the Trust? - YES*

*Do you offer budget for non-mandatory training for attendance at external courses? – YES*

I hope you find this information useful, however if you are not entirely satisfied with this response please do not hesitate to contact the Information Governance Department on 01257 488271. If we do not hear from you within 28 days we will assume that we have been able to accommodate your request under the Freedom of Information Act 2000.

Yours sincerely,



**Andrew Foster**

**Chief Executive**

Chairman: Robert Armstrong  
Chief Executive: Andrew Foster CBE

**PLEASE NOTE:**

The information supplied to you continues to be protected by the Copyright, Designs and Patents Act 1988. You are free to use it for your own purposes, including any non-commercial research you are doing and for the purposes of news reporting. Any other reuse, for example commercial publication, would require the permission of the copyright holder. You must ensure you gain their permission before reproducing any third party information.

If you are unhappy with the service you have received in relation to your request and wish to make a complaint or request a review of our decision, you should write to: Information Governance Department, Wrightington, Wigan and Leigh NHS Foundation Trust, WrightingtonHospital, Hall Lane, AppleyBridge, Wigan, WN6 9EP

If you are not content with the outcome of your complaint, you may apply directly to the Information Commissioner for a decision. Generally the ICO cannot make a decision unless you have exhausted the complaints procedure at: The Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF

Chairman: Robert Armstrong

Chief Executive: Andrew Foster CBE