

MINUTES OF A MEETING OF THE COUNCIL OF GOVERNORS WITH TRUST BOARD HELD ON 11 MAY 2011 AT 6 PM IN THE LONG DRAWING ROOM, WRIGHTINGTON HOSPITAL

PRESENT	2011									
	18 01	02 03	13 04	11 05	29 06	10 08	22 09	02 11	14 12	
Mr L Higgins, Chairman	✓	✓	✓	✓						
Dr K Ardern, Appointed – NHS ALW	A	A	A	A						
Mr R Armstrong, Non Executive Director	✓	-	-	✓						
Mr T Ashton, Staff, Nursing & Midwifery	✓	A	✓	A						
Ms J Atherton, Public Leigh	✓	✓	A	A						
Mr S Ball, Non Executive Director	✓	-	-	✓						
Mrs L Barnes, Vice Chair/SID	✓	-	-	✓						
Mr T Barton, Public England & Wales	A	A	A	A						
Mr G Bean, Non Executive Director	✓	-	-	A						
Mr C Cheetham, Interim Strategic Projects Manager	✓	-	-	-						
Mr R Collinson, Non Executive Director	✓	-	-	✓						
Mrs R Cowburn, Appointed - UCLAN	✓	✓	A	✓						
Cllr K Cunliffe, Appointed – Wigan Council	A	A	A	✓						
Mr A Foster, Chief Executive	✓	A	✓	✓						
Mr V France, Public Worsley	✓	✓	✓	A						
Mr T Frost, Deputy Chairman/Lead Governor	✓	✓	✓	A						
Miss K Fussell, Public Makerfield	✓	A	✓	A						
Mr A Gallagher, Public Worsley	A	A	✓	A						
Mr R G Ghaly, Appointed – Medical & Dental	✓	A	✓	✓						
Mr B Greenwood, Public Wigan	✓	✓	A	A						
Mrs P F Gregory, Public Wigan	✓	A	A	✓						
Mr K Griffiths, Director of Finance & IM&T	✓	-	-	A						
Mrs G Harris, Director of Nursing & Performance	A	✓	-	A						
Ms A Heaton, Appointed - LINK	✓	✓	✓	✓						
Mrs J Heyes, Appointed – Staff Side	✓	A	A	✓						
Ms M Hughes, Public Makerfield	✓	A	✓	✓						
Mrs J Irvine, Staff Nursing & Midwifery	✓	A	✓	A						
Mr G Jackson, Public Leigh	✓	✓	✓	✓						
Mr F W Lever, Public Ashton	✓	✓	✓	✓						
Mr J Lenney, Director of HR	✓	-	-	✓						
Mr J Maloney, Appointed – Age Concern	A	✓	✓	A						
Mrs C Martindale, Public Wigan	✓	✓	✓	✓						
Mr S Nicholls, Director of Strategy & Planning	A	✓	-	✓						
Mr D Oultram, Public Leigh	✓	✓	✓	✓						
Dr U Prabhu, Medical Director	A	-	-	✓						
Dr A Sutton – Appointed – NHS ALW	A	A	✓	✓						
Mrs C Swann, Staff, All Other	✓	✓	A	A						
Ms A Vernengo, Public Leigh	✓	✓	✓	✓						
Mr J Walls, Public Wigan	✓	✓	✓	✓						
Mr R Walker, Appointed – 5 Boroughs	A	✓	A	✓						
Ms R Webster, Public Makerfield	✓	✓	✓	✓						
Dr G Young, Appointed - CVS	A	A								
IN ATTENDANCE										
Mrs A Arkwright, Head of Engagement	✓	✓	✓	A						
Mrs J Berry, Corporate Services Administrator	✓	✓	✓	✓						
Mr J Bevington, Deloitte	✓									
Mr R Forster, Deputy Director of Finance	-	-	-	✓						
Mrs H Hand, Trust Board Secretary	✓	✓	A	✓						
Mr S Hand, Membership & Engagement Officer	A	✓	✓	✓						
Mrs F Noden, Deputy Director of Operations	✓	-	-	✓						

COG13/11 APOLOGIES

Apologies were recorded as in previous table.

COG14/11 GOVERNORS INTERESTS

No declarations were made.

COG15/11 CHAIRMAN'S REMARKS

LH welcomed everyone to the meeting and informed the Governors that Keith Griffiths, Director of Finance, would be leaving the Trust in July. He had worked for the Trust for the last 6 years and LH stated that he was sure that the Council of Governors would want to wish him every success in his future career. RF, Keith's deputy, was in attendance at the meeting to give a presentation on the 3 year plan which would be presented to Monitor. He stated that later in the meeting SN would give an update on the Site and Service Strategy and thanked those Governors who had taken part in the evaluation process.

COG16/11 MINUTES OF A MEETING OF THE JOINT MEETING OF COUNCIL OF GOVERNORS WITH TRUST BOARD ON 18.1.11

The minutes were agreed as a correct record.

COG17/11 MATTERS ARISING

COG7/11 – Chief Executive's Report – Cancellation of Out-Patient Appointments

As requested at the last meeting of Council of Governors with Trust Board, FN tabled a graph showing the trajectory of improvements made against the target of reducing the cancellation of out-patient appointments (attached).



Cancellations graph
FN.pdf

She reported that these figures were scrutinised on a monthly basis. The close monitoring of clinicians' adherence to the policy of giving 6 weeks' notice for annual leave had also led to improvements.

COG18/11 CHIEF EXECUTIVE'S REPORT

AF gave a brief presentation on the highlights and lowlights of the Trust's recent performance against targets (attached).



Governors Council 11
05 11 [Compatibility M

JL reported that the feedback had been very positive from staff following consultation on the WWL wheel.

COG19/11 SITE & SERVICE REVIEW – WHAT HAPPENS NEXT?

SN informed the Council of Governors that the next step would be for the Finance Department to look at the affordability of the list of investments planned.

He had met with the Overview and Scrutiny Committee (Wigan) and Lancashire County Council Steering Group and they had both endorsed the overall strategy. It had also been agreed that formal public consultation was not a requirement. A formal paper would be taken to the May Trust Board which would include the project timetable. A further paper would then be taken to the July Trust Board for formal sign off of the investment plan for the next ten years.

In the meantime, further enabling work had commenced ie upgrading the engineering infrastructure on the Wrightington site and improving the car parking facilities on the Wigan site.

In response to a query regarding car parking, SN reported that a number of options were being reviewed, including the possibility of moving staff car parking from Freckleton Street to town centre parking. This would improve patient car parking nearer to the hospital site by 50%. It was accepted that the higher cost of staff car parking in the town centre would need to be taken into account when any changes were made to the current position.

SN responded to a query regarding the timescale of the development of some the Leigh site by 5 Boroughs Partnership NHS Foundation Trust by stating that discussions were only at an initial stage but that he would keep the Governors fully informed.

SN was asked whether any decision had been made regarding the sale of land on the Wrightington site but he responded that until the site had been redeveloped, this would not be considered in any detail.

COG20/11 PRESENTATION OF MONITOR 3 YEAR PLAN



COG with Board re
Strategic Financial Pla

RF gave a brief presentation of the Trust's 3 Year Plan which would be submitted to Monitor.

RF was asked whether the development of the GP consortia would have an impact on the 3 Year Plan. AF stated that the plan had been developed based on the current plans with NHS ALW. It was acknowledged that the GP consortia may have different ideas but it was noted that the development of the GP consortia was progressing slowly.

COG21/11 DRAFT QUALITY ACCOUNTS 2010/11

Resolved:

- To approve the draft Quality Accounts 2010/11.

The Draft Quality Accounts 2010/11 had been circulated for the information of Governors. It was noted that the draft Quality Accounts 2010/11 had been reviewed by the Audit Committee. As the document would be presented to CQC and Monitor by 6 June 2011, HH asked for any comments to be sent to her as soon as possible.

COG22/11 DRAFT ANNUAL REPORT & ACCOUNTS 10/11

RF explained that the external auditors were currently examining the Annual Accounts and that the audited accounts would be going to Monitor on 7 June 2011. He reassured Governors that there were no outstanding issues.

COG23/11 QUESTION AND ANSWER SESSION

No further questions were asked.

COG24/11 OTHER MATTERS

Professor Sir John Charnley Open Day at Wrightington Hospital 15.5.11

LH reminded Governors that there would be an Open Day at Wrightington Hospital to celebrate the centenary of the birth of Professor Sir John Charnley who was a leading pioneer in the area of hip replacement.

COG25/11 DATE OF FUTURE MEETINGS

The next meeting of the Council of Governors Formal meeting would be held on 10 August 2011 in the Boardroom at Trust HQ, RAEI at 6 pm.