

Information Governance Department

Wrightington Hospital
Hall Lane
Appley Bridge
Wigan
WN6 9EP

Tel: 01257 256284
Email: foi@wwl.nhs.uk
Web: www.wwl.nhs.uk

Ref: FOI2020/7101

Date Received: 2nd October 2020

Response Due: 30th October 2020

Date: 28th October 2020

Dear Sir/Madam

INFORMATION REQUEST UNDER THE FREEDOM OF INFORMATION ACT 2000

I am writing to request information under the Freedom of Information Act 2000. In order to assist you with this request, I am outlining my query as specifically as possible.

Please can you supply the below:

- **The details of the individual or individuals responsible for the recruitment and or resourcing of clinical staffing including doctors, nurses and AHPS within Wrightington, Wigan and Leigh NHS Foundation Trust**

The Recruitment Team Leader oversees the recruitment process for all roles.

Departmental Managers deal with their own recruitment in the divisions, raising the vacancies, adverts, interviewing and making offers etc. with recruitment transacting the service.

This may be the individual responsible for the direct recruitment, or the individual responsible for managing the relationships with the external agencies you are working with.

Please can you also provide:

- **Contact name** – Hayley Masters
- **Job title** – Recruitment Team Leader – HR Department
- **Email address** – Please see (below)
- **Direct dial contact numbers if available** - Please see (below)

The Trust does not routinely give out email addresses and direct telephone numbers of staff members as a large number of unsolicited emails/telephone calls could cause disruption to work by blocking email

accounts/telephone lines and thereby preventing true work-related emails/calls from being delivered. However any of the above staff can be contacted via main switchboard on 01942 244000:

I trust that this information is helpful to you, however if you are not entirely satisfied with this response please do not hesitate to contact the Information Governance Department on 01257 488271. If we do not hear from you within 28 days we will assume that we have been able to accommodate your request under the Freedom of Information Act 2000.

Yours sincerely,



Vikki McManus
Strategic HR Lead

PLEASE NOTE:

If you are unhappy with the service you have received in relation to your request and wish to make a complaint or request a review of our decision, you should write to: Information Governance Department, Wrightington, Wigan and Leigh NHS Foundation Trust, Wrightington Hospital, Hall Lane, Appley Bridge, Wigan, WN6 9EP

If you are not content with the outcome of your complaint, you may apply directly to the Information Commissioner for a decision at:

The Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire, SK9 5AF

Helpline number: 0303 123 1113