

Information Governance

Wrightington Hospital
Hall Lane
Appley Bridge
Lancashire
WN6 9EP

Tel: 01257 256284
Email: FOI@wwl.nhs.uk
Web: www.wwl.nhs.uk

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Date Received: 10th September 2018
Response Due: 8th October 2018

28th September 2018

Dear

INFORMATION REQUEST UNDER THE FREEDOM OF INFORMATION ACT 2000

We are now pleased to respond to your request for information under the FOI Act.

You asked:

I am writing to request information under the Freedom of Information Act 2000. I would be interested in any information held by your organisation regarding my request. I understand that I do not have to specify particular files or documents and it is the department's responsibility to provide the information I require.

I would like to request the following information:

I am interested in the sponsorship of your Staff Awards, this year (due to take place 9th November 2018) and in each of the preceding three years:

- 1) Please disclose a full list of the sponsors of your Staff Awards and amount of sponsorship received both this year (expected as of the date of receipt) and for the preceding three years.*

2018		Sponsorship for the awards was only introduced in 2017 – prior to this, the Trust has borne the costs of hosting. The change was made following staff feedback that they were keen for the event to continue but were conscious that the money would be better spent elsewhere.
Sponsor	Amount	
NHS Professionals	£2,000	
Brooksons	£2,000	
Hempsons	£1,000	
Allscripts	£3,000	
Odyssey Interact Ltd	£500	
2017		
Sponsor	Amount	
Highlands	£1,000	
NHS Professionals	£1,500	
Brooksons	£2,000	

Hempsons	£1,000	
Allscripts	£3,000	
Unison	£500	

- 2) *If available please provide the breakdown in sponsorship per category of award (organisation and amount donated for each category) or prize with monetary value (for this year and the preceding three years). (for this year please use expected and, if applicable, if the amount is not confirmed indicate that it is not confirmed rather than counting this as zero, also where a minimum is known but the amount is not known for certain as the total may be higher please disclose the minimum and the fact that it may increase).*

Sponsorship packages are available to sponsors via which they have the opportunity to sponsor a specific category, however, in the past 2 years there has been no uptake for this and all contributions have been generic and formed part of an overall budget for the event. The prize for a winning entry is a trophy which is at a cost of approximately £15 (per trophy).

- 3) *Please disclose a copy of the invitation to the Staff Awards for each of the last two years (emails and flyer if available).*

Attached above and also <https://www.youtube.com/watch?v=vUddYGm9iSE&feature=youtu.be> which was promoted on Twitter and:

Recognising Excellence Awards 2017



Recognising Excellence 2017 – 10 November

The 2017 REA will be held at DW Stadium and following the staff vote that took place, the theme is WWL's got Soul!

For the first time ever, and in response to staff feedback, we will be offering additional tickets for sale. Tickets will be £15 and will cover the cost of a 2-course dinner and entertainment. Ticket allocations will begin shortly after the entry closing date on the 1st September 2017, so watch out for further information.

This year it continues to be important to consider the current financial climate, and so decisions have been taken to reflect this. This year our event has been supported financially by our event sponsors - Highlands, NHS Professionals, Brooksons, Hempsons, and Allscripts.

Nominations are now open! You can find the categories and applications forms on the intranet here: [Categories and Applications Forms](#)

Applications should be submitted via the Recognising Excellence Mailbox: recognisingexcellence@wwl.nhs.uk and the closing date for applications is:

Friday 1st September 2017

Good luck with your nominations and we hope you enjoy the event.

- 4) *Please disclose which external organisations had representatives present last year, and those whom it is expected (or intended as of time of writing) will have representatives this year - company name and job title/grade if known please.*

All companies sponsoring the event (as listed above) are given VIP tickets to attend as part of the sponsorship package. If a company sponsors more than £3,000 – they are allocated 3 tickets for the event. If a company sponsors £1,000 or £2,000 – they are allocated 2 tickets for the event. We do not have records of job titles or grades of those attending.

5) *Please confirm who was eligible to attend over the last three years, and will be eligible to attend this year.*

This year, tickets will be allocated to those participating on the judging panels, the Board of Directors and the REA Committee. Additionally, sponsors as described above. 20 tickets will be available for senior managers. Tickets will be allocated to those nominated for an award – 3 tickets per team nominated / 2 tickets per individual nominated. The remainder of the tickets will be open for general staff purchase with a limit of 2 per person.

2017 – The above criteria was applied.

2016 and 2015 – in both of these years there was a higher number of shortlisted entries per category meaning that all tickets (with the exception of those allocated to the judging panels, the Board of Directors and the REA Committee) were distributed to teams / individuals shortlisted.

The event is not open to friends or family members – it is staff only.

6) *If held please disclose attendance numbers last year.*

There were approximately 348 people in attendance at last year's event.

7) *Was there a fee to attend, if so how much was this? Were only prize winners and family permitted to attend? Were prize winners permitted to enter free?*

Once free tickets had been allocated to those nominated in the categories as described above and VIP tickets had been allocated, the remaining tickets were opened up to all staff members. These were sold at a subsidised rate of £10 per ticket (maximum of 2 tickets per person).

8) *Was there an open bar, if so who paid for this? Else was there any discount at the bar due to sponsorship and if so from whom.*

There was not a free bar, nor was the bar subsidised by sponsorship. However, dependant on the budget, guests are provided with a drink on arrival and 2 bottles of house wine per table.

9) *Please disclose copies of any photographs you hold from the event last year.*

Please see attached.

I trust that this information is helpful to you, however if you are not entirely satisfied with this response please do not hesitate to contact the Information Governance Department on 01257 488271. If we do not hear from you within 28 days we will assume that we have been able to accommodate your request under the Freedom of Information Act 2000.

Yours sincerely,



Andrew Foster
Chief Executive

PLEASE NOTE:

The information supplied to you continues to be protected by the Copyright, Designs and Patents Act 1988. You are free to use it for your own purposes, including any non-commercial research you are doing and for the purposes of news reporting. Any other reuse, for example commercial publication, would require the permission of the copyright holder. You must ensure you gain their permission before reproducing any third party information.

If you are unhappy with the service you have received in relation to your request and wish to make a complaint or request a review of our decision, you should write to: Information Governance Department, Wrightington, Wigan and Leigh NHS Foundation Trust, Wrightington Hospital, Hall Lane, Appley Bridge, Wigan, WN6 9EP

If you are not content with the outcome of your complaint, you may apply directly to the Information Commissioner for a decision. Generally the ICO cannot make a decision unless you have exhausted the complaints procedure at: The Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF