



**Wrightington, Wigan and
Leigh Teaching Hospitals**
NHS Foundation Trust

Information Governance Department

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Buckingham Row
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WN1 1XX

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Email: foi@wwl.nhs.uk
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Ref: FOI2021/7774

Date Received: 22nd October 2021

Response Due: 19th November 2021

Date: 19th November 2021

Dear Sir/Madam

You asked:

Please see below an FOI request regarding chemotherapy units staffing. Please can you send on to the relevant team for response? Thank you.

Please note the questionnaire refers only to day patient chemotherapy units treating ADULTS with cancer. Please exclude answers for any units only treating children or non-cancer conditions.

1) Does your trust host one or more day patient chemotherapy unit (s)?

Yes

If **No**, please return the questionnaire at this stage – no further questions need to be answered.

If **Yes**, how many day patient chemotherapy units does your trust host, and on how many sites?

i) Number of day patient chemotherapy units = 1

ii) Number of different hospital sites within the trust that provide day patient chemotherapy = N/A

For each separate chemotherapy unit (service), please answer the following questions about the **CURRENT** situation at your Trust (*please copy the template in order to respond for each unit separately*):

2. For each chemotherapy unit please indicate the following:

Question	Response (<i>Insert Unit Name Here</i>)
a) Is it a static or mobile unit? (<i>delete as appropriate</i>)	Cancer Care Centre Static

b) How many treatment chairs are there in the unit? (insert number)	_____ 12 _____ chairs			
c) What are the opening hours of the unit for patients (insert NA if not applicable)?	Day of week	Opening time	Closing time	
	Mon	08.00	17.00	
	Tue	08.00	17.00	
	Wed	08.00	17.00	
	Thur	08.00	17.00	
	Fri	08.00	17.00	
	Sat	Closed		
	Sun	Closed		
	Comments about variabilities (e.g. bank holidays)			
d) How many registered nurses are rostered to be on duty each day? (insert target number of staff per shift- fill in as appropriate for unit's shift pattern)	Day of week	AM	PM	Other shift _____
	Mon	6	6	
	Tue	6	6	
	Wed	6	6	
	Thur	6	6	
	Fri	6	6	
	Sat	N/A	N/A	
	Sun	N/A	N/A	
	Comments about variabilities (e.g. bank holidays) or shifts	Staff numbers can change daily/weekly. Preferred target number is 6 per shift. Minimum safe number is 4.		
e) How many Clinical Support Workers are rostered to be on duty each day? (insert target number of staff- fill in as appropriate for unit's shift pattern)	Day of week	AM	PM	Other shift _____
	Mon	2	2	
	Tue	1	1	
	Wed	1	1	
	Thur	1	1	
	Fri	2	2	
	Sat	N/A	N/A	
	Sun	N/A	N/A	
	Comments about variabilities (e.g. bank holidays) or shifts	Band 2 x1 = 0.8 (4 Days) Band 2-0.6 = (3 days)		

f) How many patients have received SACT (chemotherapy and biological therapy) in the 12 month period to 31st August 2021?

The Trust is not able to extract the data from our system in order to provide the total number of patients receiving SACT, in any given period. However, we can provide the total number of individual episodes of SACT for the period requested, which is 3,531 episodes.

3. For each chemotherapy unit, how many Whole Time Equivalent (WTE) members of staff are currently employed SPECIFICALLY in the chemotherapy unit in the following roles (*please exclude any vacant positions from the number of WTE but include the number in vacancies column*)?

Staff type	Band	Number of WTE (insert number below)	Vacancies (insert number below)
Registered nursing	5	2	0
	6	1	0
	7	1	0
	8a – 8d	0	0
	Nurse consultant	0	0
	Other Band 5	3 - 0.6 1 - 0.8	0
Registered nursing associate	4	0	
Clinical support staff	2	1 – 0.8 1 – 0.6	
	3	0	
	4	0	
	Other	0	

I trust that this information is helpful to you, however if you are not entirely satisfied with this response, please do not hesitate to contact the Information Governance Department on 01257 488271. If we do not hear from you within 28 days, we will assume that we have been able to accommodate your request under the Freedom of Information Act 2000.

Yours sincerely,



Rebecca Lyon
Director of Operations – Specialist Services/Division of Surgery

PLEASE NOTE:

If you are unhappy with the service you have received in relation to your request and wish to make a complaint or request a review of our decision, you should write to: Information Governance Department,

Wrightington, Wigan and Leigh NHS Foundation Trust, Suite 9, Buckingham Row, Brick Kiln Lane, Wigan, WN1 1XX.

If you are not content with the outcome of your complaint, you may apply directly to the Information Commissioner for a decision at:

The Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire, SK9 5AF

Helpline number: 0303 123 1113