

**Information Governance Department**

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Ref: FOI2014/2384  
Date Received: 21st November 2014  
Response Due: 19th December 2014

18<sup>th</sup> December 2014

Dear ,

## **INFORMATION REQUEST UNDER THE FREEDOM OF INFORMATION ACT 2000**

We are now pleased to respond to your request for information under the Freedom of Information Act.

You asked:

***1. Please provide information detailing the car parking management firms you use to manage parking at the hospitals in your Trust. Please identify the names of these companies, the dates when they were contracted and when these contracts expire.***

Legion are contracted to handle the enforcement of PCN's issued across the Trust sites. Legion are contracted through the main Security & Car Parking Management contract at the Trust for which OCS are employed to provide. This contract runs from 1st April 2014 to 31st March 2017 with the option for 2 more years.

***2. Please provide details of the basis on which these companies are currently contracted. In particular, please explain whether the contract is let on a basis where the parking management company receives income from parking charge notices only and/or whether it receives a fee from the Trust for managing the car parking? Please identify the beneficiary of additional charges for any non-compliant motorists?***

See above answer for contractual basis.

The system for payment is based around a 50/50 revenue share element where costs incurred by Legion are agreed at the start of the contract, and the revenue received from PCN's net of the costs incurred is shared between the two organisations.

WWL are credited with this income on a monthly basis upon an open book process.

***3. Please provide a breakdown/summary of VAT invoices from private parking contractors relating to sites controlled by the Trust***

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**a) For the period September 1, 2011- August 30 2014**

**b) For the period September 1, 2014 - October 31, 2014**

There are no invoices provided directly for such services provided to the Trust. Costs incurred are paid for as per question 2.

I hope you find this information useful, however if you are not entirely satisfied with this response please do not hesitate to contact the Information Governance Department on 01257 256335. If we do not hear from you within 28 days we will assume that we have been able to accommodate your request under the Freedom of Information Act 2000.

Yours sincerely,



**Andrew Foster**  
Chief Executive

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If you are unhappy with the service you have received in relation to your request and wish to make a complaint or request a review of our decision, you should write to: Information Governance Department, Wrightington, Wigan and Leigh NHS Foundation Trust, WrightingtonHospital, Hall Lane, AppleyBridge, Wigan, WN6 9EP

If you are not content with the outcome of your complaint, you may apply directly to the Information Commissioner for a decision. Generally the ICO cannot make a decision unless you have exhausted the complaints procedure at: The Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF

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