

Information Governance Department

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Ref: FOI2015/2763
Date Received: 28th July 2015
Response Due: 25th Aug 2015

14th August 2015

Dear

INFORMATION REQUEST UNDER THE FREEDOM OF INFORMATION ACT 2000

We are now pleased to respond to your request for information under the Freedom of Information Act.

You asked:

IT equipment

1. What is the main Operating system and version number used on PC and Laptops within your facility e.g. Windows 7?

[Windows 7 Professional](#)

2. If other operating systems are used please list these

[The Trust still runs some Windows XP but this is in process of being migrated](#)

Internet browser

1. What is the main browser used in your facilities?

[Windows Internet Explorer](#)

2. What version no. of this browser is used?

[Version 8](#)

3. If other browsers are used, please list browser names and version numbers.

[None](#)

Access to equipment

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Chief Executive: Andrew Foster CBE

1. How many PC & laptops in total do you have within Royal Albert Edward Infirmary?

1016

2. Can staff access internet sites using Trust PC & laptops?

Yes

- If yes, are there any restricts to the access?

Yes – On generic accounts

- If yes, what are the restrictions?

Employees can only access UK health related sites

3. Ward staff access to PC's & Laptops

- Do any ward staff have a Trust PC or laptop provided for their specific use (i.e. not a shared computer). If so how many in Royal Albert Edward Infirmary.

We do not keep a record of this

3. How many wards are there in Royal Albert Edward Infirmary?

There are 20 wards

4. How many shared computers on wards in Royal Albert Edward Infirmary?

We do not keep a record of this.

5. How many staff deployed to wards in Royal Albert Edward Infirmary during normal staffing level during the daytime (deployed within a single shift during the day - If more than one daytime shift could be chosen, please choose the shift with the maximum number of staff)?

There are 153 nurses, we do not record shift patterns for other groups of staff

Mobile devices

1. Are any staff in your trust provided with mobile devices by the trust (smart phone, tablet)

Yes

- If so please name make and model
- Number of each
- Staff job titles that have this benefit

Refusal Notice. The information that you have requested is exempt under Section 12 of the Freedom of Information Act because it will take more than 18 hours to retrieve and extract the relevant information.

12. — (1) Section 1(1) does not oblige a public authority to comply with a request for information if the authority estimates that the cost of complying with the request would exceed the appropriate limit.

Regulation 4(3) of the Fees Regulations states that a public authority can only take into account the costs it reasonably expects to incur in carrying out the following permitted activities in complying with the request:

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- determining whether the information is held;
- locating the information, or a document containing it;
- retrieving the information, or a document containing it; and
- extracting the information from a document containing it.

All public authorities should calculate the time spent on the permitted activities at the flat rate of £25 per person, per hour.

This means that the appropriate limit will be exceeded if it would require more than 18 hours work for all public authorities.

The relevant information is not catalogued to allow a simple search for users by department. As the Trust uses over 500 mobile devices and this would involve manually examining the records for each one.

2. Are there any shared mobile devices?

No

- If so how many are shared use?

N/A

3. Can staff on the wards use mobile phones?

Staff on wards are discouraged from using mobiles other than emergency use

4. Can patients in the wards use mobile phones?

Patients are now able to use mobiles in general wards, but not in ICU or HDU due to risk of interference.

5. Are there any areas in the hospital in which staff are not allowed to use mobile phones?

As Question 4

I hope you find this information useful, however if you are not entirely satisfied with this response please do not hesitate to contact the Information Governance Department on 01257 256335. If we do not hear from you within 28 days we will assume that we have been able to accommodate your request under the Freedom of Information Act 2000.

Yours sincerely,



Rob Forster
Acting Chief Executive

PLEASE NOTE:

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Chief Executive: Andrew Foster CBE

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If you are unhappy with the service you have received in relation to your request and wish to make a complaint or request a review of our decision, you should write to: Information Governance Department, Wrightington, Wigan and Leigh NHS Foundation Trust, WrightingtonHospital, Hall Lane, AppleyBridge, Wigan, WN6 9EP

If you are not content with the outcome of your complaint, you may apply directly to the Information Commissioner for a decision. Generally the ICO cannot make a decision unless you have exhausted the complaints procedure at: The Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF

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