

Ref: FOI2017/3778  
Date Received: 16<sup>th</sup> February 2017  
Response Due: 16<sup>th</sup> March 2017

31<sup>st</sup> March 2017

Dear

## INFORMATION REQUEST UNDER THE FREEDOM OF INFORMATION ACT 2000

We are now pleased to respond to your request for information under the FOI Act.

You asked:

*Re. Your trust*

*a. How many acute hospitals do you have in your trust?*

*b. How many inpatient beds do you have within each of the acute hospitals in your trust?*

**Refusal Notice.** The information that you have requested is exempt under Section 21 of the Freedom of Information Act because this information is easily accessible by some other means. Please use the link below to obtain details of our hospitals and beds

<https://www.wwl.nhs.uk/foi/FAQ.aspx>

*Re. Training on learning disability:*

- a. Do you have content on learning disability in your acute hospital inductions, for;*
- i. clinical staff*  
Yes
  - ii. non-clinical staff*  
Yes
  - iii. Where the programme is self-directed, what length of time are participants expected to spend on learning disability related content?*  
N/A
  - iv. Where the programme is taught, what is the teaching time for each group?*

Basic awareness training is carried out at Trust induction for all new starters to the organisation, the duration of this training is approximately 30 mins and is included with Adult Safeguarding training

*b. Have you provided specialist learning disability training to acute hospital staff within the last 3 years?*

Yes

*If so;*

- i. How many staff attended such training?*

Chairman: Robert Armstrong

Chief Executive: Andrew Foster CBE

This information is not recorded

- ii. *Was this training mandatory or optional?*

Optional

- iii. *For each different programme delivered, Please give the name of the programme(s), course duration (in hours), number of sessions and how many staff attended?*

This information is not recorded.

Re. Reasonable adjustments:

- a. *Do you have a 'flagging' system in place to notify hospital staff when a patient has a learning disability?*  
i. *If so, what is it?*

Yes, Notification on the MSS ( Emergency Floor Documentation) and HIS, ( Patient information system), together with verbal communication between the hospital Liaison nurse, WWL Adult Safeguarding & the wards & departments.

- b. *How many patient information leaflets do you have currently available across your trust, and how many of these are available in easy read format?*

There are 573 current Trust leaflets. 5 Easy Read Information Leaflets

[http://www.wwl.nhs.uk/patient\\_information/leaflets/easy\\_read\\_leaflets.aspx](http://www.wwl.nhs.uk/patient_information/leaflets/easy_read_leaflets.aspx)

- c. *Do you routinely offer personalised easy read format appointment letters/other correspondence to patients with a learning disability?*

Yes

- d. *Do you routinely offer the option of longer out-patient appointments to patients with a learning disability?*

Yes

- e. *Do you routinely offer 'hospital passports' to patients with a learning disability during pre-admission appointments?*

Yes

- i. *If so, are your ward staff trained to use them?*

The hospital liaison nurse works with the patient and their family/ carers in developing the passport, this is covered in the training for staff, in addition, the hospital liaison nurse works with ward and department staff on an individual patient basis,

- f. *What is your process for recognising support needs in a referral to services in your trust, identifying reasonable adjustments that are known to be helpful to the patient, and putting them in place?*

There is a planned procedure pathway

- g. *Do you have a policy or written guidance on reasonable adjustments in place for patients with a learning disability?*

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If so;

- i. What is it?
- ii. How is it provided to staff?

Currently there is no specific policy in place, however there is a Safeguarding Vulnerable Adults and MCA/DoLS policy in place.

*h. Did you carry out an audit showing compliance with NHS Contract requirement on appropriate assistance/reasonable adjustments in 2015/16? (Please refer to NHS Standard Contract 2015/16 Service Conditions: 13.2) If so, please share.*

The Trust has access to interpreter and translation services. This includes British Sign Language Interpretation, Face to face Interpreters and telephone interpreters. Letters and correspondence can be translated in to alternative formats on request, audio, braille, large print, other languages and easy read.

Patient feedback is encouraged on an on-going basis and is used as a driver to improve accessibility / hospital environment. The Trust's Head of Patient & Public Engagement and I&D Service Lead engage regularly with service users and attend local groups.

The Trust produces an Inclusion and Diversity Monitoring Report on an annual basis. This outlines the progress the Trust has made in the key areas of inclusion and diversity activity in service delivery over the 12 month period. [http://www.wwl.nhs.uk/Equality/equality\\_information.aspx](http://www.wwl.nhs.uk/Equality/equality_information.aspx)

The Trust undertakes and publishes an annual Equality Delivery System Assessment – in line with Department of Health Requirements. Evidence in relation to Goal 2 – Outcome 2.1: People, carers and communities can readily access hospital, community health or primary care services and should not be denied access on unreasonable grounds - is provided. [http://www.wwl.nhs.uk/Equality/equality\\_delivery\\_system.aspx](http://www.wwl.nhs.uk/Equality/equality_delivery_system.aspx)

*Re. Caring for patients with a learning disability:*

- i. *Do you have a policy or written guidance on supporting family carers of patients with a learning disability?*

The Trust has a paid/ professional carers policy, there is not a specific policy on supporting family carers with a learning disability, however .However,in addition to the Trust Carers Policy, all policies and changes across services are Equality Impact Assessed across all 9 protected characteristics and monitored by the Trust's Inclusion and Diversity Project Lead. These assessments enable us to identify what impact or likely impact the policy / service will have on different groups within the community. The purpose of conducting equality impact assessments is to make sure that service user's needs are met, and that there is no discrimination against any groups and that, where possible, the Trust is actively promoting equality.

If so;

- i. What is it?
- ii. How is it provided to staff?

N/A

- j. *Do you have a procedure in place for unplanned admission of patients with a learning disability? If so, what is it?*

Unplanned admission pathway, in addition, individualised multi agency patient pathway, to meet the specific, specialised needs.

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k. How many specialist learning disability staff do you have in post and what are their job titles? If so, how many full-time equivalent posts do you have?

Learning Disability staff are provided by Bridgewater CH NHS Trust.

Please contact Bridgewater Community Health NHS Trust by either of the routes listed below:-

- e-mail using the Trusts FOI mailbox [foi@bridgewater.nhs.uk](mailto:foi@bridgewater.nhs.uk)
- by post to the following address:

Information Governance Team  
Spencer House  
Dewhurst Road  
Birchwood  
Warrington  
WA3 7PG  
Tel: 01925 867728

l. Please will you share the name and contact details of your learning disability lead, if you have one?

Together with the hospital liaison nurse, the main contact/ lead within the trust is the Head of Adult Safeguarding, Margaret Jolley. Contact number 01942 244000

m. How many patients with a learning disability were treated by your trust in 2015/16, 2014/15, 2013/14?

Please see the attached

n. How many patients with a learning disability died within you trust in 2015/16, 2014/15 and 2013/2014?

Please see the attached

o. How many of these deaths were investigated by the trust?

Please see the attached

I trust that this information is helpful to you, however if you are not entirely satisfied with this response please do not hesitate to contact the Information Governance Department on 01257 488271. If we do not hear from you within 28 days we will assume that we have been able to accommodate your request under the Freedom of Information Act 2000.

Yours sincerely,



**Andrew Foster**  
Chief Executive

## PLEASE NOTE:

Chairman: Robert Armstrong  
Chief Executive: Andrew Foster CBE

# Wrightington, Wigan and Leigh

NHS Foundation Trust

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If you are unhappy with the service you have received in relation to your request and wish to make a complaint or request a review of our decision, you should write to: Information Governance Department, Wrightington, Wigan and Leigh NHS Foundation Trust, Wrightington Hospital, Hall Lane, Appley Bridge, Wigan, WN6 9EP

If you are not content with the outcome of your complaint, you may apply directly to the Information Commissioner for a decision. Generally the ICO cannot make a decision unless you have exhausted the complaints procedure at: The Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF

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