

Ref: FOI2016/3454
Date Received: 2nd September 2016
Response Due: 30th September 2016

26th September 2016

Dear

INFORMATION REQUEST UNDER THE FREEDOM OF INFORMATION ACT 2000

We are now pleased to respond to your request for information under the FOI Act.

You asked:

Payroll

1. *Is payroll managed:*
 - A. *in-house*
 - B. *outsourced*
 - C. *combination of in-house and outsourced*

Answer A.

2. *How many payroll staff does the trust / health board currently employ (please provide the number of WTEs)?*

9.63

3. *How many payslips did the organisation process in-house in 2015/16?*

63,884

4. *Please provide details below of 3rd parties / external providers used to provide payroll services to the trust / health board:*

Not applicable.

Staffing Group(s)	Substantive or Temporary?	Frequency of Payroll e.g. monthly, weekly, fortnightly	No. of Staff on the Payroll (average)	Average monthly cost of payroll service provision 2016/17	Annual cost of payroll services provision 2015/16	Which 3 rd party do you use for payroll service?	What type of payroll service do they provide? (Bureau – partly	When does this contract expire?

Chairman: Robert Armstrong
Chief Executive: Andrew Foster CBE

We do not hold this information

I trust that this information is helpful to you, however if you are not entirely satisfied with this response please do not hesitate to contact the Information Governance Department on 01257 488271. If we do not hear from you within 28 days we will assume that we have been able to accommodate your request under the Freedom of Information Act 2000.

Yours sincerely,



Andrew Foster
Chief Executive

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If you are unhappy with the service you have received in relation to your request and wish to make a complaint or request a review of our decision, you should write to: Information Governance Department, Wrightington, Wigan and Leigh NHS Foundation Trust, WrightingtonHospital, Hall Lane, AppleyBridge, Wigan, WN6 9EP

If you are not content with the outcome of your complaint, you may apply directly to the Information Commissioner for a decision. Generally the ICO cannot make a decision unless you have exhausted the complaints procedure at: The Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF