

Ref: FOI2016/3489
Date Received: 21st September 2016
Response Due: 25th October 2016

17th October 2016

Dear

INFORMATION REQUEST UNDER THE FREEDOM OF INFORMATION ACT 2000

We are now pleased to respond to your request for information under the FOI Act.

You asked:

I have been wanting to send a freedom of information request relating to the Council's existing contracts relating to facilities management.

A. Lift Service and Maintenance
B. Air Conditioning and Ventilation Servicing and Maintenance
C. Cleaning and Janitorial
D. Mechanical And Electrical Maintenance
E. Property Maintenance And Day To Day Repairs

In regards to the types of contracts I have displayed above can you please send the Council's primary contracts? Or can you please send me the contract that are above £1000. Also, so that I understand the information you have provided to me please state information if the Council doesn't have any contract I have stated within this request.

- 1. Contract Type – Please use the list I have provided above*
- 2. Existing Supplier – Please state the supplier for each contract*
- 3. Annual Spend- Please can you provide me with the spend for each individual supplier*
- 4. Contract Duration- please note if there are any extensions period available and if so what?*
- 5. Contract Start*
- 6. Contract Expiry*
- 7. Contract Review*
- 8. Contract Description- a small description of the type of services included within each contract.*
- 9. Number of sites covered for each contract e.g. the Council may have a maintenance agreement with a supplier that covers several sites/buildings.*
- 10. Can you also send me the contact details of the person within the Council that is responsible for each one of these contract your have submitted.*

The Estates and Facilities Division have responsibility for these areas.
However any contracts are put out to tender via the Trust's Procurement team.

Lift Service and Maintenance

Chairman: Robert Armstrong
Chief Executive: Andrew Foster CBE

The Trust utilises Allied Lifts as its current service provider across the Trust sites; Wigan RAEI, Thomas Linacre Centre, Wrightington Hospital and Leigh Infirmary.

The contract value is in excess of £10K

The Trust is currently within Year 1 of a 2 year contract.

Air Conditioning and Ventilation Servicing and Maintenance

The Trust utilises its own directly employed and managed Operational Estates teams across the Trust sites; Wigan RAEI, Thomas Linacre Centre, Wrightington Hospital and Leigh Infirmary. The Trust utilises both RSM and K&S as the current service providers that supplement the activities of the DEL across the Trust sites with respect to the maintenance of split AC units.

The contract value with RSM is in excess of £10K

The Trust is currently within Year 1 of a 1 year contract with RSM.

The contract value with K&S is in excess of £15K

The Trust is currently within Year 1 of a 1 year contract with K&S.

Cleaning and Janitorial

The Trust utilises its own directly employed and managed Domestic teams across the Trust sites; Wigan RAEI, Thomas Linacre Centre, Wrightington Hospital and Leigh Infirmary.

Mechanical and Electrical Maintenance

The Trust utilises its own directly employed and managed Operational Estates teams across the Trust sites; Wigan RAEI, Thomas Linacre Centre, Wrightington Hospital and Leigh Infirmary. This is supplemented by external M&E contractors as required for particular specialist tasks subject to quotations or tendering in line with Trust Standing Financial Orders.

Property Maintenance and Day To Day Repairs

The Trust utilises its own directly employed and managed Operational Estates teams across the Trust sites; Wigan RAEI, Thomas Linacre Centre, Wrightington Hospital and Leigh Infirmary. This is supplemented by external contractors as required for particular specialist tasks subject to quotations or tendering in line with Trust Standing Financial Orders.

I trust that this information is helpful to you, however if you are not entirely satisfied with this response please do not hesitate to contact the Information Governance Department on 01257 488271. If we do not hear from you within 28 days we will assume that we have been able to accommodate your request under the Freedom of Information Act 2000.

Yours sincerely,



Pauline Law
Director of Nursing

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Chairman: Robert Armstrong

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If you are unhappy with the service you have received in relation to your request and wish to make a complaint or request a review of our decision, you should write to: Information Governance Department, Wrightington, Wigan and Leigh NHS Foundation Trust, WrightingtonHospital, Hall Lane, AppleyBridge, Wigan, WN6 9EP

If you are not content with the outcome of your complaint, you may apply directly to the Information Commissioner for a decision. Generally the ICO cannot make a decision unless you have exhausted the complaints procedure at: The Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF