

Ref: FOI2016/3501  
Date Received: 28<sup>th</sup> September 2016  
Response Due: 26<sup>th</sup> October 2016

26<sup>th</sup> October 2016

Dear

## INFORMATION REQUEST UNDER THE FREEDOM OF INFORMATION ACT 2000

We are now pleased to respond to your request for information under the FOI Act.

You asked:

*Under FOI please provide the following information relating to how the organisation rosters its staff.*

1. *Does the trust currently use rostering software?*
2. *Please state the name(s) of all rostering provider(s) used, split by the following staffing groups. Where no third parties are used, please explain how these staff are rostered:*
  - a. *Medical & Dental*
  - b. *Nursing & Midwifery*
  - c. *AHPs*
  - d. *Other (please specify)*
3. *Does the organisation store its rostering data on its own servers or in the Cloud? Again please provide this information for each of the following staffing groups:*
  - a. *Medical & Dental*
  - b. *Nursing & Midwifery*
  - c. *AHPs*
  - d. *Other (please specify)*
4. *What other rota management systems are used by the organisation? Please state the names of any providers used and what they are used for.*
5. *Please state the name(s) of all third party tech solutions used by the organisation to manage internal bank staff (Allocate, Liaison, Holt, Brookson etc.). Please split this by the following staffing groups:*
  - a. *Medical & Dental*
  - b. *Nursing & Midwifery*
  - c. *AHPs*
  - d. *Other (please specify)*

### Nursing and Midwifery/AHP

- 1) Yes, we do use electronic rostering software.
- 2) We currently roster the vast majority of all Nursing and Midwifery Staff using the Allocate Healthroster Suite. We do have a very small number of AHP staff on this roster too.
- 3) The storing of the Nursing and Midwifery rostering data is currently being negotiated.
- 4) Allocate Roster is used for Nursing and Midwifery
- 5) The Trust doesn't have its own internal Nursing and Midwifery Bank system.

### Medical And Dental

Chairman: Robert Armstrong  
Chief Executive: Andrew Foster CBE

- 1) Yes.
- 2) We use Skills for health DRS and DRS Realtime for the Monitoring of Junior drs hours
- 3) Stored in the Cloud.
- 4) N/A
- 5) We use Brookson Portal for direct engagement and provision of external Locum provision.

These are the only staff rosters that are used in the Trust.

I trust that this information is helpful to you, however if you are not entirely satisfied with this response please do not hesitate to contact the Information Governance Department on 01257 488271. If we do not hear from you within 28 days we will assume that we have been able to accommodate your request under the Freedom of Information Act 2000.

Yours sincerely,



**Andrew Foster**  
Chief Executive

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If you are unhappy with the service you have received in relation to your request and wish to make a complaint or request a review of our decision, you should write to: Information Governance Department, Wrightington, Wigan and Leigh NHS Foundation Trust, WrightingtonHospital, Hall Lane, AppleyBridge, Wigan, WN6 9EP

If you are not content with the outcome of your complaint, you may apply directly to the Information Commissioner for a decision. Generally the ICO cannot make a decision unless you have exhausted the complaints procedure at: The Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF