

Information Governance

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Ref: FOI2017/4135

Date Received: 15th August 2017
Response Due: 13th September 2017

6th September 2017

Dear

INFORMATION REQUEST UNDER THE FREEDOM OF INFORMATION ACT 2000

We are now pleased to respond to your request for information under the FOI Act.

Please can you provide the following information;

- How many locations does the Trust have? **8 which have the managed printers.**
- Please confirm if the Trust is in contract for a managed print service? **Yes**
- Does this include MFD's and printers? **Yes**
- Please confirm contract number and dates? **1 17/11/2017**
- Please confirm who the contract was awarded to? **Ricoh UK Ltd**
- Please confirm procurement route used? **Further Competition Process on a framework**
- Please confirm name of trust employee that is responsible for the management of the printer estate for the trust. **Mike Riley**
- Please confirm if you currently reclaim the VAT on the managed service contract? **Yes**
- Please confirm if you intend to go out the tender next time or call off an existing framework? If so please indicate which one? **The managed print service contract has already been retendered – awarded to Xerox for a 5 years (2 year extension option) via a further competition process on the Crown Commercial RM3871 framework**
- Please confirm if paper is included in the contract? If not please confirm the annual spend on paper per annum **No, c£46k**
- How many MFD's does the Trust have? **184**
- What is the annual spend on MFD's – including; lease costs, consumables, costs per click and service charges **The total spend is £420k, the costs are not split between the different printer types under the managed service.**
- How many printers does the Trust have? **338**
- What is the annual spend on printers – including; lease costs, consumables, costs per click and service charges **The total spend is £420k, the costs are not split between the different printer types under the managed service.**

- Please confirm the annual volumes of mono and colour prints? c15.6m mono / 4.2m colour – c£420k per annum
- Do you have any mobile print capabilities? No
- Do you have any secure print capabilities? Yes

I trust that this information is helpful to you, however if you are not entirely satisfied with this response please do not hesitate to contact the Information Governance Department on 01257 488271. If we do not hear from you within 28 days we will assume that we have been able to accommodate your request under the Freedom of Information Act 2000.

Yours sincerely,



Andrew Foster
Chief Executive

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If you are unhappy with the service you have received in relation to your request and wish to make a complaint or request a review of our decision, you should write to: Information Governance Department, Wrightington, Wigan and Leigh NHS Foundation Trust, Wrightington Hospital, Hall Lane, Appley Bridge, Wigan, WN6 9EP

If you are not content with the outcome of your complaint, you may apply directly to the Information Commissioner for a decision. Generally the ICO cannot make a decision unless you have exhausted the complaints procedure at: The Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF