



**Information Governance**

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Ref: FOI2018/4534

Date Received: 13<sup>th</sup> March 2018  
Response Due: 12<sup>th</sup> April 2018

4<sup>th</sup> April 2018

Dear

**INFORMATION REQUEST UNDER THE FREEDOM OF INFORMATION ACT 2000**

We are now pleased to respond to your request for information under the FOI Act.

You asked

*Under the terms of the Freedom of Information Act 2000 I would like to request the following information:*

*The trust collects daily data on "Opel alerts" (as defined by the Operational Pressures Escalation Levels Framework) during the winter period – defined here as November 20<sup>th</sup> to March 4<sup>th</sup> as per the NHS situation reports.*

*Could you please supply me with?*

*(1) the date of each occasion the trust reached Opel level 3*

**Please see refusal notice below.**

**Refusal Notice for Question 3** - The information that you have requested is exempt under Section 12 of the Freedom of Information Act because it will take more than 18 hours to retrieve and extract the relevant information.

12. — (1) Section 1(1) does not oblige a public authority to comply with a request for information if the authority estimates that the cost of complying with the request would exceed the appropriate limit.

Regulation 4(3) of the Fees Regulations states that a public authority can only take into account the costs it reasonably expects to incur in carrying out the following permitted activities in complying with the request:

- determining whether the information is held;
- locating the information, or a document containing it;

- retrieving the information, or a document containing it; and
- extracting the information from a document containing it.

All public authorities should calculate the time spent on the permitted activities at the flat rate of £25 per person, per hour.

This means that the appropriate limit will be exceeded if it would require more than 18 hours work for all public authorities.

*(2) the date of each occasion the trust reached Opel level 4*

**The Trust has never reached Opel 4.**

*Ideally I would like this information in the form of an excel spreadsheet.*

I trust that this information is helpful to you, however if you are not entirely satisfied with this response please do not hesitate to contact the Information Governance Department on 01257 488271. If we do not hear from you within 28 days we will assume that we have been able to accommodate your request under the Freedom of Information Act 2000.

Yours sincerely,



Andrew Foster  
Chief Executive

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If you are unhappy with the service you have received in relation to your request and wish to make a complaint or request a review of our decision, you should write to: Information Governance Department, Wrightington, Wigan and Leigh NHS Foundation Trust, Wrightington Hospital, Hall Lane, Appley Bridge, Wigan, WN6 9EP

If you are not content with the outcome of your complaint, you may apply directly to the Information Commissioner for a decision. Generally the ICO cannot make a decision unless you have exhausted the complaints procedure at: The Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF