

Information Governance

Wrightington Hospital
Hall Lane
Appley Bridge
Lancashire
WN6 9EP

Tel: 01257 488271
Email: FOI@wwl.nhs.uk
Web: www.wwl.nhs.uk

Ref: FOI2018/4540

Date Received: 14th March 2018
Response Due: 13th April 2018

1st May 2018

Dear

INFORMATION REQUEST UNDER THE FREEDOM OF INFORMATION ACT 2000

We are now pleased to respond to your request for information under the FOI Act.

You asked

1. *Number of junior doctors within your Trust?*

[Please see the attached information.](#)

2. *Number of career grade doctors (to include consultants, GPs, Associate Specialists and Specialty Doctors)?*

[Please see the attached information.](#)

3. *Number of medical honorary contract holders (to include observerships and clinical attachments)?*

[We have 1 attachment who is currently here and 2 due to start within the next week.](#)

4. *Please confirm how many members of staff you have within your medical staffing/HR team; please confirm headcount, WTE and banding (AfC). - 4WTE*

5. *Do you have a separate medical education team to your medical staffing/HR team? Yes/No
a. If yes, please confirm headcount, WTE and banding (AfC).*

Headcount	WTE	Banding (AfC)
1	0.47	8a
1	1	7
2	1.93	6
1	1	4

2	1.84	3
2	1.72	2

6. Please confirm which of the following activities are undertaken by your Medical Staffing/HR team:

- a. Employee relations – yes however we do have a team of HR Advisors
- b. Recruitment – yes
- c. Payroll - yes
- d. Appraisal and revalidation – no
- e. On call rota management – yes alongside rota co-ordinators
- f. Junior doctor changeover/rotations (to include work schedules, rota analysis, exception reporting, induction activities, IT set up, supply of mobile devices- please specify) – Yes to all
- g. Supply of medical locums/medical locum bank - done by rota co-ordinators
- h. Other activities; please provide any further information that you may wish to add that hasn't been included above. – Clinical attachments, Medical electives, Honorary contracts, Applications for visas, NHSI reports weekly.

I trust that this information is helpful to you, however if you are not entirely satisfied with this response please do not hesitate to contact the Information Governance Department on 01257 488271. If we do not hear from you within 28 days we will assume that we have been able to accommodate your request under the Freedom of Information Act 2000.

Yours sincerely,



Andrew Foster
Chief Executive

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If you are unhappy with the service you have received in relation to your request and wish to make a complaint or request a review of our decision, you should write to: Information Governance Department, Wrightington, Wigan and Leigh NHS Foundation Trust, Wrightington Hospital, Hall Lane, Appley Bridge, Wigan, WN6 9EP

If you are not content with the outcome of your complaint, you may apply directly to the Information Commissioner for a decision. Generally the ICO cannot make a decision unless you have exhausted the complaints procedure at: The Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF