



**Information Governance**

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Ref: FOI2018/4891

Date Received: 28<sup>th</sup> August 2018  
Response Due: 25<sup>th</sup> September 2018

20<sup>th</sup> September 2018

Dear

**INFORMATION REQUEST UNDER THE FREEDOM OF INFORMATION ACT 2000**

We are now pleased to respond to your request for information under the FOI Act.

You asked:

*Under the provision of the Freedom of Information Act 2000 please can you answer the following questions relating to the rota/rostering system(s) you currently use:*

*You asked:*

1. Name of Software's - [Allocate Software](#)
2. Description of their uses (including the staffing groups or departments they are used for)  
  
[All Nursing Wards/Units which include RN's, HCA's, Clerical and Housekeepers. Also a small number of Estates and Facilities areas from the Decontamination Department.](#)
3. Who signed the contract (job title) [Keith Griffiths – Finance Director](#)
4. What is the maximum sign off value of this person's position? [£1m](#)
5. What was the value of the contract? [Perpetual Software Licences £229k, annual support and maintenance £34k.](#)
6. What is the contract term? [Perpetual – 12 month annual support and maintenance](#)

7. When was it signed? 2008
8. What is the notice period? Annual renewal of support and maintenance can be cancelled at the end of each year. Current PO is until July 2019
9. Was it bought through a framework? If so, please state which one - Crown Commercial Services

I trust that this information is helpful to you, however if you are not entirely satisfied with this response please do not hesitate to contact the Information Governance Department on 01257 488271. If we do not hear from you within 28 days we will assume that we have been able to accommodate your request under the Freedom of Information Act 2000.

Yours sincerely,



Andrew Foster  
Chief Executive

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If you are unhappy with the service you have received in relation to your request and wish to make a complaint or request a review of our decision, you should write to: Information Governance Department, Wrightington, Wigan and Leigh NHS Foundation Trust, Wrightington Hospital, Hall Lane, Appley Bridge, Wigan, WN6 9EP

If you are not content with the outcome of your complaint, you may apply directly to the Information Commissioner for a decision. Generally the ICO cannot make a decision unless you have exhausted the complaints procedure at: The Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF