

**Information Governance**

Wrightington Hospital  
Hall Lane  
Appley Bridge  
Lancashire  
WN6 9EP

Tel: 01257 256284  
Email: FOI@wwl.nhs.uk  
Web: www.wwl.nhs.uk

Ref: FOI2018/4713

Date Received: 6<sup>st</sup> June 2018  
Response Due: 4<sup>th</sup> July 2018

28<sup>th</sup> June 2018

Dear

**INFORMATION REQUEST UNDER THE FREEDOM OF INFORMATION ACT 2000**

We are now pleased to respond to your request for information under the FOI Act.

*I want to submit a request for some information from the Trust in relation to their contract's register.*

*The contract register should display all the Trust existing/live contracts this includes medical and non-medical. I would like the register to display the following columns:*

1. *Contract Reference*
2. *Contract Title*
3. *Supplier Name*
4. *Spend (Total or Annual)*
5. *Contract Duration*
6. *Contract Extensions*
7. *Contract Dates*
8. *Contract Description*
9. *Contact Owner (Full contact details if possible.)*
10. *CPV codes/ProClass*
11. *Framework or Tender Reference*

**IMPORTANT**

*You may forward me a Weblink to a portal to download the contract register, please make sure all of the Trust's contract are provided as doing prior research I have found that most Trusts have only uploaded a small portion of all of their contracts.*

*Please do not think that this is the only information I require if you could provide me with more information that would be great.*

**Contract Data/API Contact Details**

12. Can you also provide me with contact details of the person responsible for the actual contract's register or someone responsible for API? Name, Job Title, Telephone, Email Address  
(Meaning of API "a set of functions and procedures that allow the creation of applications which access the features or data of an operating system, application, or other service.")

**Please provide me with the contract's register file in an excel format.**

Please see the link below to access information which is available on the Trust website which details invoices paid monthly which are over the value of £25K:

[http://www.wwl.nhs.uk/foi/publicatio\\_scheme/Pub\\_Scheme\\_What\\_we\\_spend\\_and\\_how\\_we\\_spend\\_it.aspx](http://www.wwl.nhs.uk/foi/publicatio_scheme/Pub_Scheme_What_we_spend_and_how_we_spend_it.aspx)

If you require additional information we will apply Section 12 (cost limit) as the Trust does not hold a central contracts register with all of the information which you have requested and to collate the information would take in excess of the 18 hours set down in the Freedom of Information (Appropriate Limit and Fees) Regulations 2004.

I trust that this information is helpful to you, however if you are not entirely satisfied with this response please do not hesitate to contact the Information Governance Department on 01257 488271. If we do not hear from you within 28 days we will assume that we have been able to accommodate your request under the Freedom of Information Act 2000.

Yours sincerely,



Andrew Foster  
Chief Executive

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If you are unhappy with the service you have received in relation to your request and wish to make a complaint or request a review of our decision, you should write to: Information Governance Department, Wrightington, Wigan and Leigh NHS Foundation Trust, Wrightington Hospital, Hall Lane, Appley Bridge, Wigan, WN6 9EP

If you are not content with the outcome of your complaint, you may apply directly to the Information Commissioner for a decision. Generally the ICO cannot make a decision unless you have exhausted the complaints procedure at: The Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF