



**Wrightington,  
Wigan and Leigh**  
NHS Foundation Trust

**Information Governance**

Wrightington Hospital  
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Ref: FOI2019/5733

Date Received: 24<sup>th</sup> October 2019

Response Due: 21<sup>st</sup> November 2019

5<sup>th</sup> November 2019

Dear

**INFORMATION REQUEST UNDER THE FREEDOM OF INFORMATION ACT 2000**

**You asked:**

**Could I please ask for your help with the following?**

- 1. Do you have a corporate affairs department? If so – could you please send a structure chart or, if not, details of what disciplines are included within that department e.g. Legal Services/Communications etc.**
- 2. Do you have a corporate governance department? If so – could you please send a structure chart or, if not, details of what disciplines are included within that department e.g. Legal Services/Communications etc.**

At WWL we don't have any department described as a "corporate affairs" or "corporate governance" department. That said, we do have roles which carry out the functions that you would find in these departments.


We have a Company Secretary, whose portfolio includes corporate governance, membership and data protection. He also provides line management to the Patient and Public Involvement Team, the Volunteer Manager and the Inclusion and Diversity Service Lead.

From a staffing perspective, there is the Company Secretary and a Deputy Company Secretary who carry out the corporate governance duties.

I trust that this information is helpful to you, however if you are not entirely satisfied with this response please do not hesitate to contact the Information Governance Department on

01257 488271. If we do not hear from you within 28 days we will assume that we have been able to accommodate your request under the Freedom of Information Act 2000.

Yours sincerely,

A handwritten signature in black ink, consisting of several loops and a long, thin tail extending to the right.

Silas Nicholls  
Chief Executive

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If you are unhappy with the service you have received in relation to your request and wish to make a complaint or request a review of our decision, you should write to: Information Governance Department, Wrightington, Wigan and Leigh NHS Foundation Trust, Wrightington Hospital, Hall Lane, Appley Bridge, Wigan, WN6 9EP

If you are not content with the outcome of your complaint, you may apply directly to the Information Commissioner for a decision. Generally the ICO cannot make a decision unless you have exhausted the complaints procedure at: The Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF