



**Wrightington,
Wigan and Leigh**
NHS Foundation Trust

Information Governance

Wrightington Hospital
Hall Lane
Appley Bridge
Lancashire
WN6 9EP

Tel: 01257 256284
Email: FOI@wwl.nhs.uk
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Ref: FOI2019/5744

Date Received: 29th October 2019

Response Due: 26th November 2019

5th November 2019

Dear

INFORMATION REQUEST UNDER THE FREEDOM OF INFORMATION ACT 2000

You asked:

It is my understanding that union representatives need to complete a yearly report outlining the time they have spent on union duties and activities in comparison to the time they have been allocated for union duties and activities.

I would like to request the following information under the provisions of the Freedom of Information Act.

1. The names of the unions active within your Trust

Attached is the Recognition Agreement, Facilities Time and Partnership Working Policy. This has listed (section 2) the trade unions active within the trust. The only additional active trade union aside from the ones quoted in section 2 is the Chartered Society of Podiatry – this union became active following the transfer of the Community Services on 1 April.

2. A breakdown that shows the number of hours claimed by each union for union activities and duties.

Please see response below.

3. A breakdown that shows the number of hours allocated for union duties for each union

We don't collect information in a way to satisfy questions 2 and 3 entirely, however, our Union Facilities Time Reporting is available on page 60 of the annual report ([link below](#)).

http://www.wvl.nhs.uk/Library/Trust_Board/Annual_Report/wvl_annual_report_and_accounts_2018_19.pdf

4. The number of full-time paid union representatives and which unions they represent.

We don't have any full time paid union representatives; however we have 3 members of staff (2 x 30hrs staff side advisor and 1 x 37.5hrs staff side and agenda for change administrator) who work in the union office. They are unison representatives

I trust that this information is helpful to you, however if you are not entirely satisfied with this response please do not hesitate to contact the Information Governance Department on 01257 488271. If we do not hear from you within 28 days we will assume that we have been able to accommodate your request under the Freedom of Information Act 2000.

Yours sincerely,

A handwritten signature in black ink that reads "Alison Balson". The signature is written in a cursive style with a large, stylized initial 'A'.

Alison Balson
Director of Workforce

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If you are unhappy with the service you have received in relation to your request and wish to make a complaint or request a review of our decision, you should write to: Information Governance Department, Wrightington, Wigan and Leigh NHS Foundation Trust, Wrightington Hospital, Hall Lane, Appley Bridge, Wigan, WN6 9EP

If you are not content with the outcome of your complaint, you may apply directly to the Information Commissioner for a decision. Generally the ICO cannot make a decision unless you have exhausted the complaints procedure at: The Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF