

ROYAL ALBERT EDWARD INFIRMARY, WIGAN LANE, WIGAN, WN1 2NN
 Telephone: 01942 822027
 Fax: 01942 822158

Our Ref: RA/TB Sec Office

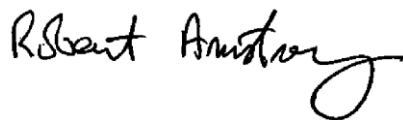
21st June 2017

Dear Colleague

Public Meeting of
Wrightington Wigan and Leigh NHS Foundation Trust Board










I am writing to confirm that the next meeting of the Foundation Trust Board will be in the **Boardroom**
THQ, RAEI on Wednesday 28 June 2017 at **9.45am.**

Yours sincerely



R Armstrong
 Chairman

AGENDA			Timings
	<u>Presentations:</u>		
	No presentation this meeting		0
1.	Chairman's opening remarks - RA	Verbal Report	2
2.	Apologies		1
3.	Declaration of interests - ALL	Verbal Report	1
4.	Patient story - PL	Video story	10
Strategy & Planning			
5.	Chief Executive's report & matters for board to note – AF	Verbal report / paper to follow	10
Quality & Performance Monitoring			
6.	Performance Monitoring		25
	a) Chairs reports from F&I Committee / Workforce Committee and Q&S Committee for consideration with the performance report – JL / NC / TW	Attached below	

	<p>b) Performance report M2 and verbal update from the Care Home Reform Board – PL / MF</p> <p>c) Finance report M2 – RF</p> <p>d) BAF 17/18 – ALL</p>	 Trust Board Performance Report -  Finance Board Report Month 2 publik  BAF 2017-18 template.pdf  Risk Score Descriptors to accom	
Governance & Administration			
7.	Minutes of the last public meeting held on 31.05.17	 TB Minutes 31.05 - P1.pdf	2
8.	<u>Matters arising</u> a) Action sheet 31.05.17	 Trust Board Action Log - P1 31.05.pdf	2
Matters for Report			
<p>The following items are for information and require formal Board approval. Board members requiring further information on any of the items for Board approval are requested to contact the items sponsor for further information in advance of the Board meeting.</p>			
9.	Picker National Emergency Care Survey - PL	 Summary TB  AE National Survey Emergency Departme2016 exec report.pdf	5
<p>For Information Only. All items are to be taken by exception. Board members requiring further information on any of the items below are requested to contact the item's sponsor for further information in advance of the Board meeting.</p>			
Total time for items			15
10.	Minutes of the Finance & Investment Committee - JL	Meeting on 20th June 2017 – minutes will be tabled if available	
11.	Minutes of the Audit Committee - CH	Next meeting on 2nd August 2017	
12.	Minutes of the Quality & Safety Committee – TW	Meeting held on 14.06.17 – minutes to be tabled if available	
13.	Minutes of the Workforce Committee – NC	Meeting on 21st June 2017 – minutes will be tabled if available	
14.	Minutes of the Strategy Committee – RA	Next meeting on 10th July 2017	
15.	Safer Staffing Report – PL	 Safe Staffing Report May 2017.pdf	
16.	Key successes / risks as discussed at the meeting – ALL	For discussion	5
17.	Board effectiveness feedback – ALL		5

18.	Questions from the public		5
19.	<p>Exclusion of the Public: The following motion will be proposed: RESOLVED: <i>That representatives of the press and other members of the public, be excluded from the remainder of the meeting having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest."</i></p>		
20.	<p>Date of Next Meeting: 26th July 2017, 9.45am, THQ Boardroom</p>		
		<u>Total</u>	<u>93</u> <u>mins</u>