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Our Ref: RA/TB Sec Office

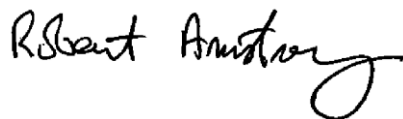
24<sup>th</sup> May 2017

Dear Colleague



**Public Meeting of**  
**Wrightington Wigan and Leigh NHS Foundation Trust Board**












I am writing to confirm that the next meeting of the Foundation Trust Board will be in the **Boardroom THQ, RAEI** on Wednesday 31 May 2017 at **9.45am.**









Yours sincerely



R Armstrong  
 Chairman

<b>AGENDA</b>		<b>Timings</b>
<b><u>Approval of statutory reports:</u></b>  Annual Report, Quality Accounts and Financial Accounts 16/17 – <b>DN / PL / RF</b> <b>To follow</b>		10
<b><u>Presentations:</u></b>  Picker Inpatient Survey 2016 – <b>Lucas Daly</b> <b>Presentation on the day</b>    TB report National Inpatient Survey rep Final Exec Summary Report Inpatient Surv		20
1.	Chairman's opening remarks - <b>RA</b> <b>Verbal Report</b>	2
2.	Apologies <b>J Lloyd, A Balson</b>	1
3.	Declaration of interests - <b>ALL</b> <b>Verbal Report</b>	1
4.	Patient story - <b>PL</b> <b>Video story</b>	5
<b>Strategy &amp; Planning</b>		
5.	Chief Executive's report & matters for board to note – <b>AF</b> <b>Verbal report / paper to follow</b>	5

6.	Healthier Wigan Partnership Board – <b>RM</b>	 WWL - Healthier Wigan Partnership Cc	5
<b>Quality &amp; Performance Monitoring</b>			
7.	Cyber-attack – <b>MF</b>	<b>Presentation on the day</b>	15
8.	Performance Monitoring  a) Chairs reports from F&I Committee / Workforce Committee and Q&S Committee for consideration with the performance report – <b>JL / NC / TW</b>  b) Performance report M1 and verbal update from the Care Home Reform Board – <b>PL / MF</b>  c) Finance report M1 – <b>RF</b>  d) BAF 17/18 – <b>ALL</b>	<b>Attached below</b>   Trust Board Performance Report -  NEW Board Rep M1.pdf   Finance Board Report Public Month 1   BAF 2017-18 template.pdf	15
<b>Governance &amp; Administration</b>			
9.	Minutes of the last public meeting held on 26.04.17 – <b>ALL</b>	 TB Minutes 26.04 P1.pdf	2
10.	<u>Matters arising</u>  a) Action sheet 26.04.17	 Trust Board Action Log - P1 26.04.pdf	2
<b>Matters for Report</b>			
<b>The following items are for information and require formal Board approval. Board members requiring further information on any of the items for Board approval are requested to contact the items sponsor for further information in advance of the Board meeting.</b>			
11.	Going Concern Declaration - <b>RF</b>	 Going Concern TB.pdf	2
12.	Monitor Declarations – <b>DN</b>	 Compliance Self Certification 2016 1	2
13.	Reference Costs – <b>RF</b>	 FRONT SHEET  Trust Board Approval reference costs.pdf for Ref Cost 2017 v2.	2

14.	Influenza Pandemic Plan – <b>MF</b>	 Influenza Pandemic Plan - March 2017 FI	2
<b>For Information Only. All items are to be taken by exception. Board members requiring further information on any of the items below are requested to contact the item's sponsor for further information in advance of the Board meeting.</b>			
<b>Total time for items</b>			<b>5</b>
15.	Minutes of the Finance & Investment Committee - <b>JL</b>	 Minutes 25.04.pdf	 Minutes 23.05.pdf
16.	Minutes of the Audit Committee - <b>CH</b>	 Draft minutes from Audit Committee_03.	 Draft minutes from Audit Committee_24.
17.	Minutes of the Quality & Safety Committee – <b>TW</b>	 QS mins 10.05.pdf	
18.	Minutes of the Workforce Committee – <b>NC</b>	<b>Next meeting on 21.06.17</b>	
19.	Minutes of the Strategy Committee – <b>RA</b>	 Draft minutes from Strategy Committee	
20.	Safer Staffing Report – <b>PL</b>	 Safe Staffing Report April 2017.pdf	
21.	Key successes / risks as discussed at the meeting – <b>ALL</b>	<b>For discussion</b>	
22.	Board effectiveness feedback – <b>ALL</b>		0
23.	Questions from the public		5
24.	<p><b>Exclusion of the Public:</b> The following motion will be proposed: <b>RESOLVED:</b> <i>That representatives of the press and other members of the public, be excluded from the remainder of the meeting having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest."</i></p>		
25.	<p><b>Date of Next Meeting:</b> 28<sup>th</sup> June 2017, 9.45am, THQ Boardroom</p>		
		<b>Total</b>	<b>103 mins</b>