

Ref: FOI/2023/8666

Date Received: 6th February 2023

Response Due: 6th March 2023

Date: 7th March 2023

Dear Sir/Madam

You asked:

Could you please provide the latest meeting minutes for;

1) Patient Experience and Improvement Committee

Please find attached document.

2) Medicine Management Strategy Group

Please find attached document.

3) Quality, Safety and Safeguarding Group at Wrightington, Wigan and Leigh Teaching Hospitals NHS Foundation Trust (WWL)

Quality, Safety and Safeguarding Group is not a meeting we have at the trust.

As you will see some of the names are redacted from the minutes. It is not Trust policy to release details of non-patient facing members of staff below AfC band 8a.

Refusal Notice: Sec 40(2) Personal Information

The Trust has a policy of not releasing information when the data involved is less than 5. This is because we feel that such low numbers could make the individuals involved identifiable and therefore may cause undue harm and distress.

To disclose this information would:

- a) Contravene the Data Protection Act principles in that it would amount to unfair and possibly unlawful processing, as there was a legitimate expectation by the third parties that this information would remain confidential, and
- b) Disclosure may cause damage or distress to the individual(s) involved, and that damage or distress would be unwarranted (section 10 of the DPA).

If you are not entirely satisfied with this response, please do not hesitate to contact the Information Governance Department on email address provided. If we do not hear from you within 28 days, we will assume that we have been able to accommodate your request under the Freedom of Information Act 2000.

Yours sincerely,

A handwritten signature in black ink, appearing to be 'P. Howard', written over a horizontal line.

Paul Howard
Director of Corporate Affairs

PLEASE NOTE:

If you are unhappy with the service you have received in relation to your request and wish to make a complaint or request a review of our decision, you should write to: Information Governance Department, Wrightington, Wigan and Leigh NHS Foundation Trust, Suite 9, Buckingham Row, Brick Kiln Lane, Wigan, WN1 1XX.

If you are not content with the outcome of your complaint, you may apply directly to the Information Commissioner for a decision at:

The Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire, SK9 5AF

Helpline number: 0303 123 1113