



Wrightington, Wigan and Leigh Teaching Hospitals

NHS Foundation Trust

Information Governance Department

Suite 9
Buckingham Row
Brick Kiln Lane
Wigan
WN1 1XX

Email: foi@wwl.nhs.uk

Web: www.wwl.nhs.uk

Ref: FOI/2023/8718

Date Received: 24th February 2023

Response Due: 24th March 2023

Dear Sir/Madam

You asked:

- 1. Under which OJEU/Framework contract reference is the trust currently operating under for stock and ad-hoc printing services and what is a value of each contract?**

Predominantly local tenders, and is procured on an ad hoc basis.

- 2. What is the annual spend on printed stationery for the organisation and what % of spend is ad-hoc?**

The total cost for 21/22 was £608,519. We do not record the % spend of contracted work vs ad hoc work

- 3. When was the contract awarded and for what period of time? If in an extension period, when does it end?**

N/A

- 4. Who is the current contracted supplier?**

N/A

- 5. Is stock held by a 3rd party? If yes, what value of stock is being held by the 3rd party supplier?**

No

6. Does the Trust have a Communication's Department? If so, please can you advise the contact details?

PREnquiries@wwl.nhs.uk

7. For the further conversation, who is the main contact within the trust to discuss ongoing print contracts?

Trust Procurement Manager

It is not Trust policy to release details of non-patient facing members of staff below AfC band 8a.

If you are not entirely satisfied with this response, please do not hesitate to contact the Information Governance Department on email address provided. If we do not hear from you within 28 days, we will assume that we have been able to accommodate your request under the Freedom of Information Act 2000.

Yours sincerely,



Tabitha Gardner
Chief Finance Officer

PLEASE NOTE:

If you are unhappy with the service you have received in relation to your request and wish to make a complaint or request a review of our decision, you should write to: Information Governance Department, Wrightington, Wigan and Leigh NHS Foundation Trust, Suite 9, Buckingham Row, Brick Kiln Lane, Wigan, WN1 1XX.

If you are not content with the outcome of your complaint, you may apply directly to the Information Commissioner for a decision at:

The Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire, SK9 5AF

Helpline number: 0303 123 1113