



**Wrightington, Wigan and
Leigh Teaching Hospitals**
NHS Foundation Trust

Information Governance Department

Suite 9
Buckingham Row
Brick Kiln Lane
Wigan
WN1 1XX

Email: foi@wwl.nhs.uk
Web: www.wwl.nhs.uk

Ref: FOI/2025/10478

Date Received: 29th January 2025

Response Due: 26th February 2025

Date: 25th February 2025

Dear Sir/Madam

With reference to your request for information received on 29th January 2025, I can confirm in accordance with Section 1 (1) of the Freedom of Information Act 2000 that we do the information you have requested. A response to each part of your request is provided below.

In your request you asked:

Could you please provide the following details for each hospital if different.

Estates and Facilities Management

- **Is your Estates and Facilities Management handled in-house or outsourced?**
In-house.
- **If outsourced, which organisation currently holds the contract, and when is the contract due for review?**
N/A.
- **Employee head count of the facilities and estates team?**
624.

Workforce Management (WFM) and Time & Attendance (T&A) System (Please note: WFM and T&A could be a combined system or two separate systems)

- **What is your current Workforce Management (WFM) and Time & Attendance (T&A) system?**
Allocate Optima
- **When was this system installed?**
2008

- **When does the contract for this system expire?**
July 2026

If you are not entirely satisfied with this response, please do not hesitate to contact the Information Governance Department via the email address provided. If we do not hear from you within 40 days, we will assume that we have been able to accommodate your request under the Freedom of Information Act 2000.

Yours sincerely,



Tabitha Gardner
Chief Finance Officer

PLEASE NOTE:

If you are unhappy with the service you have received in relation to your request and wish to make a complaint or request a review of our decision, you should write to: Information Governance Department, Wrightington, Wigan and Leigh NHS Foundation Trust, Suite 9, Buckingham Row, Brick Kiln Lane, Wigan, WN1 1XX.

If you are not content with the outcome of your complaint, you may apply directly to the Information Commissioner for a decision at:

The Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire, SK9 5AF

Helpline number: 0303 123 111