



Wrightington, Wigan and Leigh Teaching Hospitals

NHS Foundation Trust

Information Governance Department

Suite 9
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Brick Kiln Lane
Wigan
WN1 1XX

Email: foi@wwl.nhs.uk
Web: www.wwl.nhs.uk

Ref: FOI/2024/10083

Date Received: 22nd August 2024

Response Due: 20th September 2024

Date: 16th September 2024

Dear Sir/Madam

With reference to your request for information received on 22nd August 2024, I can confirm in accordance with Section 1 (1) of the Freedom of Information Act 2000 that we do hold the information you have requested. A response to each part of your request is provided below.

In your request you asked:

- 1. How many members of staff at WWL are trained to sit on the job evaluation panel?**
25.
- 2. What is the breakdown of the staff who are available to sit on the job evaluation panel, as in job roles, banding and the number of union representatives with a breakdown of the unions they represent?**

	Job Role	Banding	Number of Union Reps	Union Represented
Management Side:	4 x A&C Management	7	N/A	
	2 x Clinical Management	8a/8b		
	1 x Ancillary Management	8b		
	6 x HR Management	8b		
Staff Side:	3 x Admin & Clerical	2/7/8a	3	3 x Unison
	4 x Nursing and Midwifery	6/8a	4	4 x Unison
	2 x Operational Management	6/8b	2	1 x Unison and 1 x Unite
	2 x IT Services	6/7	2	2 x Unison
	1 x Trades	5	1	1 x Unite

- 3. Of the staff who are available to sit on the job evaluation panel, how many are up-to-date with their job evaluation training?**

There are 6 from both the management and staff side who regularly attend panels.

4. How often are job evaluation updates provided?

As required.

5. What was the date of the last job evaluation training that was carried out for WWL staff?

13/01/2016.

6. How often is job evaluation training ran within the trust?

As required.

7. Who does the consistency checking?

Staff Side Chair and the Deputy Chief People Officer.

8. At what stage of recruitment is the consistency checking completed?

If a post is approved to go through the recruitment process pending AFC matching, consistency checking is completely prior to unconditional offer being offered.

9. Are copies of the job outcome reports that are issued to managers also sent to the staff member who as requested the job evaluation?

Yes if requested, but not as part of the regular process.

If you are not entirely satisfied with this response, please do not hesitate to contact the Information Governance Department via the email address provided. If we do not hear from you within 40 days, we will assume that we have been able to accommodate your request under the Freedom of Information Act 2000.

Yours sincerely,



Juliette Tait
Chief People Officer

PLEASE NOTE:

If you are unhappy with the service you have received in relation to your request and wish to make a complaint or request a review of our decision, you should write to: Information Governance Department, Wrightington, Wigan and Leigh NHS Foundation Trust, Suite 9, Buckingham Row, Brick Kiln Lane, Wigan, WN1 1XX.

If you are not content with the outcome of your complaint, you may apply directly to the Information Commissioner for a decision at:

The Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire, SK9 5AF

Helpline number: 0303 123 111