



# Wrightington, Wigan and Leigh Teaching Hospitals

NHS Foundation Trust

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Chief Nurse

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Ref: FOI/2025/10640

Date Received: 31<sup>st</sup> March 2025

Response Due: 30<sup>th</sup> April 2025

Date: 28<sup>th</sup> April 2025

Dear Sir/Madam

With reference to your request for information received on 31<sup>st</sup> March 2025, I can confirm in accordance with Section 1 (1) of the Freedom of Information Act 2000 that we do hold the information you have requested. A response to each part of your request is provided below.

In your request you asked:

1. **Does your NHS Trust/Board have an executive board where health research strategy for the hospital/s is set? e.g a Research and Innovation Board or other relevant high-level board.**  
Yes, a Research Committee.
2. **If yes, is there a PPIE (patient public involvement engagement) representative on this board with the specific remit to provide insights into research agenda setting from the perspective of a patient with lived experience of health issues or as a member of the public/community? [I am not referring to the presence of a lay chair].**  
There are non-executive members on the Research Committee providing a lay perspective, however there is not a PPIE member. Patient stories are shared directly with the Committee one or twice per annum.
3. **Is there a PPIE advisory structure (e.g. board, committee, panel) which provides PPIE insights to inform the work of the executive board? (not within individual study groups- I refer to high level feedback into your research strategy meetings).**
  - The Trust has a mature (+10 years) and active Patient Research Advisory Group where research in general is discussed, and they request volunteers for sub-groups to advise on various study ideas. There are 60+ members consequently.
  - The Trust holds a Research Action Group quarterly, which includes a patient representative member (a member of the PRAG) and informs the operational direction of research at WWL. All of this activity is then reported to the Research Committee.

- The Trust also has a Lived Experience Panel as part of the Patient Engagement and Experience Group. This is chaired by the CNO and reports into the Trust Sub Board Quality and Safety Committee. The Trust are currently developing a Lived Experience Strategy to strengthen the role of the LEP across the organisation.

**4. If yes to question 2, 3, 4 or 5, please provide the most recent minutes/agenda with a list of members with designated roles/remits (not names).**

- Research Action Group – Terms of Reference, Agenda and Minutes included.
- Lived Experience Panel – Minutes.

Please note that the attached documents have been redacted as we are unable to release the names of staff that are NOT in a public facing role and are below AfC Band 8a.

**5. Are PPIE representatives remunerated?**

Members are remunerated for their time and travel expense when supporting research with competitively funded grants, and travel expenses are covered for non-funded research projects or meetings.

**6. Do you require PPIE representatives to do any training? If yes, please specify e.g NIHR training or in house-training.**

- Yes, for the research - the PRAG members receive in-house training when joining the group and are given links to further information online. There is a designated PPIE Lead for Research to support all members.
- Yes, for Trust-wide business - a program of training from AQUA.

If you are not entirely satisfied with this response, please do not hesitate to contact the Information Governance Department via the email address provided. If we do not hear from you within 40 days, we will assume that we have been able to accommodate your request under the Freedom of Information Act 2000.

Yours sincerely,



KEVIN PARKER-EVANS

Kevin Parker-Evans MBA, FCMI, CMgr. RN Dip HE

Chief Nursing Officer & Director of Infection Prevention and Control

PLEASE NOTE:

If you are unhappy with the service you have received in relation to your request and wish to make a complaint or request a review of our decision, you should write to: Information Governance Department, Wrightington, Wigan and Leigh NHS Foundation Trust, Suite 9, Buckingham Row, Brick Kiln Lane, Wigan, WN1 1XX.

If you are not content with the outcome of your complaint, you may apply directly to the Information Commissioner for a decision at:

The Information Commissioner's Office  
Wycliffe House  
Water Lane  
Wilmslow  
Cheshire, SK9 5AF

Helpline number: 0303 123 111