



Wrightington, Wigan and Leigh Teaching Hospitals

NHS Foundation Trust

Trust Headquarters
Chief Nurse

Royal Albert Edward Infirmary
Wigan Lane
Wigan
WN1 2NN

T: 01942 773291

E: kevin.parker-evans@wwl.nhs.uk

Ref: FOI/2025/10678

Date Received: 15th April 2025

Response Due: 16th May 2025

Date: 28th April 2025

Dear Sir/Madam

With reference to your request for information received on 15th April 2025, I can confirm in accordance with Section 1 (1) of the Freedom of Information Act 2000 that we do hold the information you have requested. A response to each part of your request is provided below.

In your request you asked:

I write to request information under the Freedom of Information Act 2000.

1. Copies of all current Trust (local) clinical guidelines in use.

If there are differing guidelines for different hospitals within your Trust, please include each version separately and indicate which guidelines apply to which site(s).

The Trust is unable to provide this information as the information is not held in a reportable or structured format in our central system and records would have to be reviewed manually which would exceed the appropriate time limit. The Trust has to take into account the cost attributable to the time spent in locating, retrieving, and collating the information. We have therefore applied exemption Section 12 (4) (b) of the Freedom of Information Act 2000-beyond appropriate limit. The appropriate limit is set at £450.00 (18hrs @ £25 per hour).

To compile the requested information, the Trust would need to download and review 633 Trust clinical guidelines which would far surpass the 18 hours deemed appropriate under Section 12 of the FOI Act.

Please could you refine your request to fall within the 18 hours deemed appropriate under the FOI Act such as by refining the speciality you would like to receive the clinical guidelines for. E.g., "Cardiology guidelines within a given timeframe".

If you are not entirely satisfied with this response, please do not hesitate to contact the Information Governance Department via the email address provided. If we do not hear from you within 40 days, we will assume that we have been able to accommodate your request under the Freedom of Information Act 2000.

Yours sincerely,



KEVIN PARKER-EVANS

Kevin Parker-Evans MBA, FCMJ, CMgr. RN Dip HE
Chief Nursing Officer & Director of Infection Prevention and Control

PLEASE NOTE:

If you are unhappy with the service you have received in relation to your request and wish to make a complaint or request a review of our decision, you should write to: Information Governance Department, Wrightington, Wigan and Leigh NHS Foundation Trust, Suite 9, Buckingham Row, Brick Kiln Lane, Wigan, WN1 1XX.

If you are not content with the outcome of your complaint, you may apply directly to the Information Commissioner for a decision at:

The Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire, SK9 5AF

Helpline number: 0303 123 111