



Wrightington, Wigan and Leigh Teaching Hospitals

NHS Foundation Trust

Information Governance Department

Suite 9
Buckingham Row
Brick Kiln Lane
Wigan
WN1 1XX

Email: foi@wwl.nhs.uk

Web: www.wwl.nhs.uk

Ref: FOI/2025/11224

Date Received: 11th November 2025

Response Due: 9th December 2025

Date: 9th December 2025

Dear Sir/Madam

With reference to your request for information received on 11th November 2025, I can confirm in accordance with Section 1 (1) of the Freedom of Information Act 2000 that we do hold the information you have requested. A response to each part of your request is provided below.

In your request you asked:

Under the Freedom of Information Act 2000, please could you provide the following information for your Trust.

Where possible, please respond in bullet or tabular form to make collation easier.

A. Policy documents

- 1. Please provide a copy of your current study-leave policy that applies to non-training doctors (including but not limited to; Foundation Year 2, SHO, Registrar, Junior/ Senior Clinical Fellows, and Trust-Grade Doctors)**

Please see the attached.

- 2. If study-leave entitlements differ by grade (e.g., FY2 vs SHO vs Registrar), please specify or provide separate details.**

As per the study leave policy, please see the below outlined entitlements below.

Consultants	SAS & Substantive Staff / Trust Grade Doctors	Clinical Research Fellows / Training Fellows / Non-Training Posts (LAS)/ FY2's
£3,300 & 30 days	£3,000 & 30 days	£790 per annum & 10 days
Rolling 3-year period	Rolling 3 year-period	Calculated from contract start date

B. Study-leave entitlement

3. How many days of study leave per year are non-training doctors entitled to

1. ☐ Fixed number (please specify): ____ days/year
2. ☐ At manager's discretion only
3. ☐ No formal entitlement

Fixed number - 10 days and £790 per annum renewed on their contractual start date.

C. Study-leave budget

4. Is there a monetary study-leave budget for non-training doctors?

1. ☐ Yes – fixed allowance per doctor: £____ per year
2. ☐ Yes – discretionary / pooled budget (please specify total annual budget and approximate number of eligible doctors):
 1. Total annual budget: £____
 2. Number of eligible non-training doctors: ____
3. ☐ No budget available
No budget available.

5. Does your study-leave policy include a separate allowance for revision materials, online learning platforms, or educational subscriptions (e.g., question banks, e-learning resources)?

1. ☐ Yes (please specify annual amount or conditions): _____
2. ☐ No
No budget available.

6. Does your Trust provide Travel and/or Accommodation reimbursement for OSCE-style exams (e.g. PACES, MRCS part B, Primary FRCA OSCE, etc) for non-training doctors?

1. ☐ Yes – full reimbursement
2. ☐ Yes – partial reimbursement (Please specify criteria)
3. ☐ No
4. ☐ Not specified / case-by-case basis
No.

D. Mandatory and essential courses

7. Which of the following mandatory or essential courses are funded centrally (fully or partially) for non-training doctors?

(Please tick all that apply.)

1. ☐ Advanced Life Support (ALS)
2. ☐ Advanced Trauma Life Support (ATLS)
3. ☐ Advanced Paediatric Life Support (APLS)
4. ☐ Care of the Critically Ill Surgical Patient (CCrISP)
5. ☐ Basic Surgical Skills (BSS)
6. ☐ Safeguarding (adult/child) = part of the Trusts mandatory training.
7. ☐ Other (please list): _____
8. ☐ None – all courses are self-funded

Self-funded for doctors who are not on a registered training pathway.

E. Additional comments

8. Please include any relevant notes or clarifications (e.g., if policy updates are planned or currently under review).

Please see the attached relevant study leave information that is provided to our clinical colleagues.

If you are not entirely satisfied with this response, please do not hesitate to contact the Information Governance Department via the email address provided. If we do not hear from you within 40 days, we will assume that we have been able to accommodate your request under the Freedom of Information Act 2000.

Yours sincerely,



Juliette Tait
Chief People Officer

PLEASE NOTE:

If you are unhappy with the service you have received in relation to your request and wish to make a complaint or request a review of our decision, you should write to: Information Governance Department, Wrightington, Wigan and Leigh NHS Foundation Trust, Suite 9, Buckingham Row, Brick Kiln Lane, Wigan, WN1 1XX.

If you are not content with the outcome of your complaint, you may apply directly to the Information Commissioner for a decision at:

The Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire, SK9 5AF

Helpline number: 0303 123 111