

**Information Governance Department**

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Ref: FOI/2025/11238

Date Received: 17<sup>th</sup> November 2025

Response Due: 15<sup>th</sup> December 2025

Date: 15<sup>th</sup> December 2025

Dear Sir/Madam

With reference to your request for information received on 17<sup>th</sup> November 2025, I can confirm in accordance with Section 1 (1) of the Freedom of Information Act 2000 that we do hold the information you have requested. A response to each part of your request is provided below.

In your request you asked:

**Under the Freedom of Information Act 2000, please provide for your *Bank* workforce for FY 2024/25 (or the most recent 12 months):**

- 1. Do you outsource payroll for Bank workers? If yes, name of provider.**  
Yes, NHS Professionals and Liaison Group.
- 2. Your fee model for Bank payroll (e.g., per payslip, per hours processed, per timesheet, % of gross pay).**  
This information is being withheld under Section 43 of the FOI Act. Please see the below.
- 3. The fee level actually paid (e.g., £ per payslip / £ per hour / £ per timesheet / %).**  
This information is being withheld under Section 43 of the FOI Act. Please see the below.
- 4. Average number of Bank payslips per pay period and pay frequency (weekly/monthly).**  
NHS Professionals = 351 per week.  
Liaison Group = 57 per week.
- 5. Any additional charges (off-cycle payments, corrections, pension retros, RTI re-submissions).**  
This information is being withheld under Section 43 of the FOI Act. Please see the below.
- 6. If Bank payroll is delivered in-house, please confirm your internal cost per payslip (or best estimate) for Bank staff. Please provide any available contract end dates.**  
N/A.

Please note: Your questions have been answered with assistance from NHS Professionals and Liaison Group.

### Section 43(2) – Commercial interests

Information regarding fee models and fee levels has been withheld under section 43(2) of the FOIA if its disclosure would be likely to prejudice the commercial interests of the Trust.

Section 43 of the FOIA is a qualified exemption and is subject to the Prejudice Test and the Public Interest Test.

#### Prejudice test

We confirm that we have carried out a full prejudice test and that, on the balance of probability, the Trust's interests would be prejudiced in the event of disclosure. Therefore, we confirm that the Prejudice Test is engaged.

#### Public interest test

We have also carried out the Public Interest Test to ascertain whether the public interest in disclosure outweighs the public interest in withholding the requested information:

Public interest in disclosure of the information:

- We acknowledge that there is public interest in transparency around how the Trust engages with suppliers and procurement.
- We acknowledge that there is public interest in the Trust's finances.

Public interest in withholding of the information:

- **Protecting public finances** – As a public authority, the Trust must ensure that it obtains the best value for money. Disclosure of the information would be likely to affect the quality of future offers provided to the Trust. It is therefore firmly in the public interest not to disclose any information which would affect commercial offers made to the Trust, which in turn will affect the Trust's finances.
- **Ensuring fair competition** – Information provided to the Trust during the procurement process contains sensitive competition information. It is not in the public interest to disclose information which would affect free and fair competition.
- **Transparency** – We understand that there is public interest in how the Trust engages with providers. However, we consider that the information held by the Trust would not significantly further the public understanding of its relationship with these suppliers beyond what has already been disclosed in this response.
- **Reputation damage or loss of confidence** - It is firmly in the public interest that the Trust takes all steps to protect its reputation around information handling. It is not in the public interest to do anything which would jeopardise our ability to maintain strong working relationships with third parties.

If you are not entirely satisfied with this response, please do not hesitate to contact the Information Governance Department via the email address provided. If we do not hear from you within 40 days, we will assume that we have been able to accommodate your request under the Freedom of Information Act 2000.

Yours sincerely,



Tabitha Gardner  
Chief Finance Officer

PLEASE NOTE:

If you are unhappy with the service you have received in relation to your request and wish to make a complaint or request a review of our decision, you should write to: Information Governance Department, Wrightington, Wigan and Leigh NHS Foundation Trust, Suite 9, Buckingham Row, Brick Kiln Lane, Wigan, WN1 1XX.

If you are not content with the outcome of your complaint, you may apply directly to the Information Commissioner for a decision at:

The Information Commissioner's Office  
Wycliffe House  
Water Lane  
Wilmslow  
Cheshire, SK9 5AF

Helpline number: 0303 123 111