

Job Details

Job Title:	Upper Limb Fellow
Hours of Work:	40 hours per week (participate in out of hours and on call, if required)
Band:	MN35/MN37
Department:	Orthopaedics
Division:	Specialist Services
Base:	Wrightington Hospital

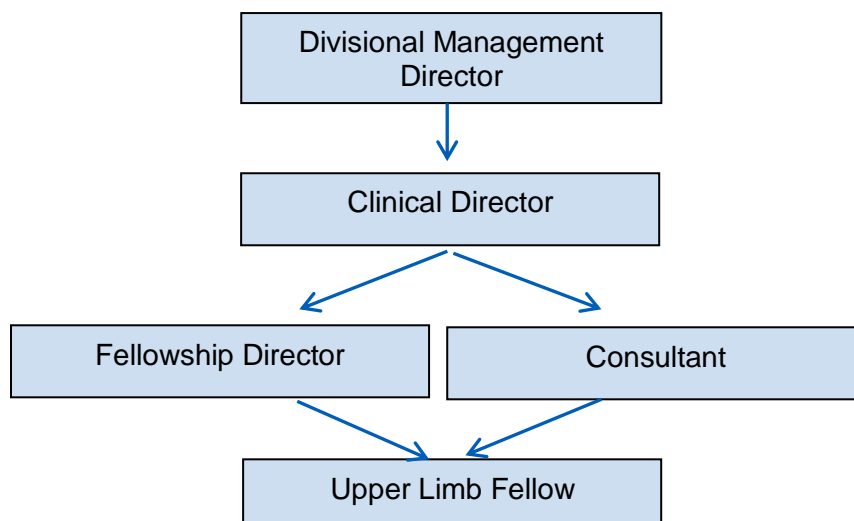
Reporting Arrangements

Managerially Accountable to:	Clinical Director – Specialist Services
Professionally Accountable to:	Clinical Director – Specialist Services
Responsible for:	Providing high quality patient care

Job Purpose

The aim of the Fellowships is to provide advanced training in Upper Limb Surgery including open surgery, arthroscopic surgery and microsurgery for degenerative, inflammatory and traumatic conditions affecting the hand, wrist, elbow and shoulder.

Organisation Chart



At any one time there may be 9 or 10 'Fellows' in the Upper Limb Unit. These will include:

- 2 ST7/8 in Orthopaedics (post-FRCS) from North West and Mersey Deaneries
- 1 Training Interface Group (TIG) Hand Fellow
- Upper Limb Fellows – additional Fellows may be present through International Government funding

The Fellowships can be either 6 or 12 months in duration. The duration of the Fellowship will depend on candidate preference, interview performance and service requirements. Each 6-month period will be team based and will focus on a particular aspect of upper limb surgery: shoulder or elbow or hand/wrist.

Duties and Responsibilities

Communications and Key Working Relationships

Fellows are encouraged to embrace the philosophy of teamwork that the Unit thrives on and working alongside Consultant Upper Limb Surgeons:

- 1 Prof I. A. Trail - Shoulder, elbow, wrist, hand
- 2 Prof S. R. Murali - Hand, wrist, elbow
- 3 Mr M. J. Hayton - Hand, wrist
- 4 Prof L. Funk - Shoulder
- 5 Mr S. C. Talwalkar - Hand, wrist, elbow
- 6 Prof A. C. Watts - Elbow, upper limb
- 7 Mr P. Monga - Shoulder
- 8 Mr M. Walton - Shoulder
- 9 Mr S. Bale - Shoulder
- 10 Mr C. Y. Ng - Hand, wrist, peripheral nerve
- 11 Mr S Akhtar - Hand, plastics, microsurgery
- 12 Prof P. McArthur - Hand, plastics, paediatrics
- 13 Mr A Wright - Shoulder & Elbow
- 14 Mr E Jeans – Hand, peripheral nerve
- 15 Ms S Raut - Hand

Key requirements from the job holder

Clinical Responsibilities

Attend clinics at Wrightington, Wigan and Leigh as required.

Participate in elective, trauma and emergency surgery as required.

Attend arthroplasty meetings and prepare presentations for MDT meetings. One Fellow will be responsible for maintaining the Peri-Prosthetic Infection log.

The posts may require fellows to participate in the non-resident out of hour's rota dependent upon the service requirements. This usually applies to the pre CCT fellows from the Deaneries.

Carry out ward rounds and clerk patients on the day of surgery. In addition to consent, all patients for theatre require a thromboprophylaxis assessment to be completed by the admitting doctor and full assessment of medications on admission.

Manage inpatients in conjunction with allied specialties at the Royal Albert Edward Infirmary (Wigan Infirmary).

Maintain clear and contemporaneous medical records.

Attend and present weekly MDT meetings and arthroplasty review

Responsibility for Teaching, Audit and Research

Attend and participate in the teaching programme.

Participate in basic science and clinical research projects. Fellows are encouraged to present at speciality meetings and publish their research. The lead for research is Professor Adam Watts.

Participate in and present Audit projects.

Participate in the journal clubs. Proceedings are then submitted to the Bone and Joint Journal for online publication.

Weekly Teaching Sessions include:

- Tuesday am - Shoulder teaching (Ward 1 Doctor's Office – 07.00 start)
- Thursday pm – Consultant-led teaching session/surgical technique or equipment demonstration (JCI/Bio skills Lab – 17.30 start)

The teaching programme is co-ordinated by Professor Funk and one of the Fellows will act as liaison for teaching.

Appraisal

The fellows will be expected to participate in appraisal process.

Pre CCT fellows will have appraisal via ISCP. Post CCT and International Fellows will be appraised by the Fellowship Director, Mr Bale. Meetings will be held at the start of the fellowship and intervals during the fellowship. A final document will be issued on completion of the fellowship which can be made available to prospective future employers.

Responsibility for Finance

To ensure efficient use of resources at all times.

Responsibility for Human Resources

To participate in Induction Programmes as required and to adhere to all Trust policies and procedures.

Responsibility for Health & Safety

Compliance with the Health & Safety at Work Act 1974 – the post holder is required to fulfil a proactive role towards the management of risk in all of their actions. This entails the risk assessment of all situations, the taking of appropriate actions and reporting of all incidents, near misses and hazards, and a statutory duty of care for their own personal safety and that of others who may be affected by their acts or omissions.

Work Circumstances & on-call

The contracted hours attached to this post are as follows:

Standard Working Week 40 hours

There may be a requirement to participate in the out of hours on call rota.

Standard Duties & Responsibilities

The Trust operates a No Smoking Policy.

All Wrightington Wigan and Leigh NHS Foundation Trust staff employed within Clinical Environments and have contact with children, vulnerable adults; service users and their families must familiarise themselves, be aware of their responsibilities and adhere to Local Safeguarding Children's Board, Local Safeguarding Adult Board and WWL Procedures for Safeguarding and Protecting Children which are available on the Trust Policy Library.

In accordance with Part 7 of the Immigration Act 2016, employees who are required to interact regularly with the public, both face to face, and by telephone, are required to be able to speak English to an appropriate standard relevant to their role, i.e. with confidence and accuracy, using correct sentence structures and vocabulary, and without hesitation.

Compliance with the General Data Protection Regulations 2016, Data Protection Act 2018 and Information Governance Principles – the postholder is not entitled to use for their own benefit or gain, or to divulge to any persons, firm or other organisation whatsoever, any confidential information belonging to the Trust or relating to the Trust's affairs or dealings which may come to their knowledge during employment.

Compliance with the Health & Social Care Act 2008 – Code of Practice on the Prevention and Control of Infections and related guidance – the post holder is required to fulfil a proactive role towards the reduction and management of healthcare related infection in all of their actions. This entails compliance with Trust Infection Prevention and Control policy and related Standard Operating Procedure (SOP's); along with risk assessment of all situations; as staff have a statutory duty of care for their own personal safety and that of others who may be affected by their acts or omissions. Staff must be fully compliant with Trust Infection prevention and Control eLearning policy.

All applicants to any post within the Trust are required to declare any involvement either directly or indirectly with any firm, company, relevant person or organisation which has any interest with the Trust, the services provided by the Trust or any element of patient care. Failure to do so may result in an employment application being rejected, or if it is discovered after appointment the omission of such information could lead to dismissal. This includes any form of private practice relating to medical care.

Compliance with Trust Policies and Procedures including the Code of Conduct.

Compliance with Standing Financial Instructions (SFIs) – The SFI's identify the financial responsibilities which apply to everyone working for the Foundation Trust and its constituent organisations including trading units. Failure to comply with Standing Financial Instructions can in certain circumstances be regarded as a disciplinary matter that could result in dismissal. Compliance with the SFIs is monitored by the Finance Department and post holders are therefore required to understand their responsibilities outlined within this document and ensure compliance with its instructions.

Responsibility for all records (including patient health, financial, personal and administrative) that they gather or use as part of their work within the trust. The records may be paper, electronic, microfiche, audio or videotapes, x-ray images.

Any other duties appropriate to the grade. The range of duties and responsibilities outlined above are indicative only and are intended to give a broad flavour of the range and type of duties that will be allocated. They are subject to modification in the light of changing service demands and the development requirements of the postholder

This document is also available in audio, large print, Braille and other languages upon request. For more information call 01942 773106.
