

Job Details

Job Title: Senior Clinical Fellow F&A

Hours of Work: 40 hours

Band or Grade: MT04/MT05

Department: Trauma & Orthopaedics

Division: Musculo-Skeletal Division

Base: Wrightington Hospital

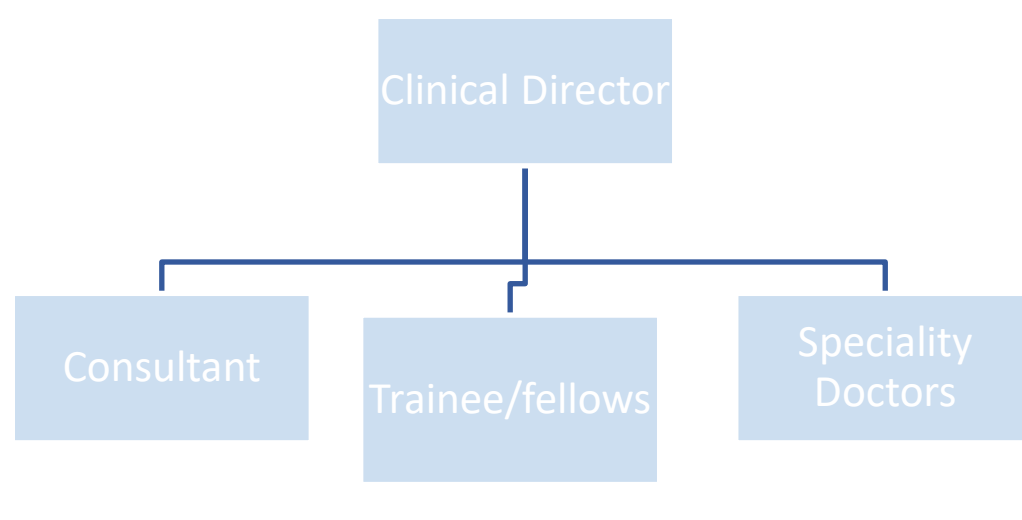
Reporting Arrangements

Managerially Accountable to: Clinical Director

Professionally Accountable to: Revalidation Officer

Responsible for: Providing high quality clinical care

Organisation Chart



Duties and Responsibilities

Key results from the job holder

- Wrightington is one of the countries specialist orthopaedic centres with over 40 orthopaedic surgeons delivering a wide range of orthopaedic treatment to the local population as well as a large tertiary referral practice. It has an international reputation for surgical excellence, outstanding outcomes and high-quality training, as well as a pedigree for research.
- The Wrightington Foot & Ankle fellowship provides a comprehensive and well-rounded experience in all aspects of Foot & Ankle Surgery. You will be working with the team of five foot and ankle consultant surgeons supported by our specialist practitioners and the rest of the multidisciplinary team.
- The workload includes the breadth of adult foot and ankle pathology. This includes routine common pathology as well as tertiary referral work; including ankle arthroplasty, primary and revision. The bulk of the foot and ankle trauma is undertaken by the foot and ankle team between the Wigan and Wrightington sites. There is also the opportunity for involvement with the diabetic foot MDT. Participation in ongoing audit, quality improvement research is expected.
- This fellowship is aimed at senior trainees with a career interest in foot and ankle surgery, post-CCT/CESR or final year trainees. Applicants will be expected to have previous experience in foot and ankle surgery in their training and is aimed at those wanting to follow a career in foot and ankle. For pre CCT applicants it is the applicant's responsibility to gain SAC approval for this fellowship counting as part of a training rotation.
- The fellowship runs from Feb/August for 6-12 months. We can discuss start dates, preferences and deferrals if you are successful in the interview process.

Planning and Organisational Duties

- Attendance at Orthopaedic out-patient clinics / fracture clinics with the Consultant.
- Attendance at Orthopaedic Operating lists elective and trauma.
- Involvement in the Diabetic foot Multidisciplinary service.
- Ward Cover, Clerking of new admissions, attendance at ward rounds.
- Cover for colleagues in Orthopaedic Unit during periods of leave.
- Writing discharge letters, liaising with GPs as necessary regarding discharges. Legibly completing outcome proformas in the out-patient clinics.
- Collecting and presenting data for clinical audit meetings.
- To facilitate medical and clinical audit, junior medical staff must keep medical records in the manner prescribed by the Musculo-Skeletal Division.
- These duties apply in common to Wrightington's NHS and private patients.
- There will be some scope for independent operating lists for some trainees which may include injections, trauma and elective surgery.

Communications and Key Working Relationships

- This is an advanced foot and ankle fellowship aimed at a senior trainee with an interest in a career in the foot and ankle subspecialty. It is aimed at the post CCT/CESR level candidate with previous experience and training in foot and ankle surgery.
- We have 3 training pathways in the foot and ankle department. The successful applicant will work with a combination of consultants in the foot and ankle unit, which includes Mr Clough, Mr Davenport, Mr Karski, Mr Smith and Mr Ring. The exact weekly job plan will vary depending on which team you are attached to. All consultants cover all aspects of foot and ankle practice.
- On the elective site at Wrightington the fellows will gain experience in the whole spectrum of elective foot and ankle pathology. This will include both elective and trauma pathology including complex tertiary referrals. Our hot trauma site is at Royal Albert Edward Infirmary in Wigan. Some of the fellow job plans would include commitments here. However, much of the ambulatory trauma is transferred to Wrightington for surgical management giving all our fellows trauma exposure.
- The surgical case mix includes forefoot, midfoot and hindfoot surgery, including fusions, primary/revision ankle arthroplasty, ankle arthroscopy, and forefoot surgery. The fellows job plan will also include attending foot and ankle fracture clinics, and may involve trauma lists on the Wigan site, and will include involvement in the diabetic foot MDT. The timetable will be dependent on which consultant(s) they are working with. Depending on the overall departmental staffing and fellow background some fellows may be on the acute on call rota others will not have any on call commitments.
- Our fellows will also be expected to participate in research, audit and quality improvement projects within the foot and ankle unit and there will be time allocated for this in the job plan.
- The Fellows are expected to work together as a team as part of the foot and ankle unit. Each will work with a Consultant or pair of Consultants. The Fellow will also be expected to maintain good working relationships and to co-operate with junior doctors, nursing staff and allied healthcare professionals across the trust.
- Responsibility for administration of the Directorate rest with the Clinical Director who deals with junior medical staff appointments, locums, annual leave, study leave and post graduate education. However, day-to-day responsibilities for these are shared between the Consultants.
- By the end of the fellowship, we would expect our fellows to have developed a deeper understanding of foot and ankle pathology – trauma, elective and diabetic foot. We also expect our fellows to have gained skills and confidence in the operative management of the spectrum of foot and ankle pathology. We would also expect the fellow to contribute towards clinical research and aim towards a publication from their time in the unit. There is a strong emphasis on preparing the fellow to manage a consultant practice and develop the skills and attributes necessary for this.

Responsibility for Finance

- To ensure efficient use of resources at all times.

Responsibility for Human Resources

- To participate in Induction Programmes as required
- To adhere to all Trust policies and procedures

Responsibility for Health & Safety

Compliance with the Health & Safety at Work Act 1974 – the post holder is required to fulfil a proactive role towards the management of risk in all of their actions. This entails the risk assessment of all situations, the taking of appropriate actions and reporting of all incidents, near misses and hazards, and a statutory duty of care for their own personal safety and that of others who may be affected by their acts or omissions.

Responsibility for Teaching

- The Trust will sympathetically consider requests for study leave to further experience and professional qualifications. There is a well-stocked medical library on site with Medline search and internet access and postgraduate Medical Education Centres at the Royal Albert Edward Infirmary Wigan and Leigh Infirmary. The post holder will be encouraged to take an active part in the postgraduate Training programme. Study leave may be available for attendance at relevant courses. Applications must be agreed by the Consultants and are subject to the needs of the service. Applications must be made at least 6 weeks in advance.

Work Circumstances & on-call

- Applications for annual leave, study leave statutory holidays and days in lieu should be approved by the Consultants and submitted on the appropriate form to the Medical Staff Co-ordinator at least 6 weeks prior to the period of leave.
- Only two doctors should be on annual/study leave at any one time so as to facilitate cover by colleagues.
- The Junior doctor accepts that he will also perform duties in occasional emergencies and unforeseen circumstances at the request of the appropriate Consultant, in consultation where practicable with his colleagues both Senior and Junior. It has been agreed between the profession and the Department that while Juniors accept that they will perform such duties, the Secretary of State stresses that additional commitments arising under this subsection are exceptional and, in particular, that Juniors should not be required to undertake work of this kind for prolonged periods or on a regular basis.
- The contracted hours attached to this post are as follows: Standard Working Week 40 hours Participation in the orthopaedic registrar rota may be required.

Residential Arrangements

- The post is voluntarily resident when on-call, and single accommodation will be provided free of charge. However a lodging fee will be payable for voluntary resident practitioners in accordance with the Terms and Conditions of Service of Hospital

Medical and Dental Staff. There is also a limited provision of married accommodation for which a rental is appropriate.

Standard Duties & Responsibilities

The Trust operates a No Smoking Policy.

All Wrightington Wigan and Leigh NHS Foundation Trust staff employed within Clinical Environments and have contact with children, vulnerable adults; service users and their families must familiarise themselves, be aware of their responsibilities and adhere to Local Safeguarding Children's Board, Local Safeguarding Adult Board and WWL Procedures for Safeguarding and Protecting Children which are available on the Trust Policy Library.

In accordance with Part 7 of the Immigration Act 2016, employees who are required to interact regularly with the public, both face to face, and by telephone, are required to be able to speak English to an appropriate standard relevant to their role, i.e. with confidence and accuracy, using correct sentence structures and vocabulary, and without hesitation.

Compliance with the General Data Protection Regulators 2016, Data Protection Act 2018 and Information Governance Principles – the postholder is not entitled to use for their own benefit or gain, or to divulge to any persons, firm or other organisation whatsoever, any confidential information belonging to the Trust or relating to the Trust's affairs or dealings which may come to their knowledge during employment.

Compliance with the Health & Social Care Act 2008 – Code of Practice on the Prevention and Control of Infections and related guidance – the post holder is required to fulfil a proactive role towards the reduction and management of healthcare related infection in all of their actions. This entails compliance with Trust Infection Prevention and Control policy and related Standard Operating Procedure (SOP's); along with risk assessment of all situations; as staff have a statutory duty of care for their own personal safety and that of others who may be affected by their acts or omissions. Staff must be fully compliant with Trust Infection prevention and Control eLearning policy.

All applicants to any post within the Trust are required to declare any involvement either directly or indirectly with any firm, company, relevant person or organisation which has any interest with the Trust, the services provided by the Trust or any element of patient care. Failure to do so may result in an employment application being rejected, or if it is discovered after appointment the omission of such information could lead to dismissal. This includes any form of private practice relating to medical care.

Compliance with Trust Policies and Procedures including the Code of Conduct.

Compliance with Standing Financial Instructions (SFIs) – The SFI's identify the financial responsibilities which apply to everyone working for the Foundation Trust and its constituent organisations including trading units. Failure to comply with Standing Financial Instructions can in certain circumstances be regarded as a disciplinary matter that could result in dismissal. Compliance with the SFIs is monitored by the Finance Department and post holders are therefore required to understand their responsibilities outlined within this document and ensure compliance with its instructions.

Responsibility for all records (including patient health, financial, personal and administrative) that they gather or use as part of their work within the trust. The records may be paper, electronic, microfiche, audio or videotapes, x-ray images.

Any other duties appropriate to the grade. The range of duties and responsibilities outlined above are indicative only and are intended to give a broad flavour of the range and type of duties that will be allocated. They are subject to modification in the light of changing service demands and the development requirements of the postholder.

This document is also available in audio, large print, Braille and other languages upon request. For more information call 01942 773106.

© Wrightington, Wigan and Leigh NHS Foundation Trust
All rights reserved. Not to be reproduced in whole or in part without the permission of the copyright owner