

## Job Details

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Job Title: Post CCT Lower Limb Arthroplasty Fellow

Hours of Work: Full Time

Department: Trauma & Orthopaedics

Division: Specialist Services

Base: Wrightington

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## Reporting Arrangements

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Managerially Accountable to: Clinical Director – Specialist Services

Professionally Accountable to: Clinical Director – Specialist Services

Responsible for: Providing High quality patient care

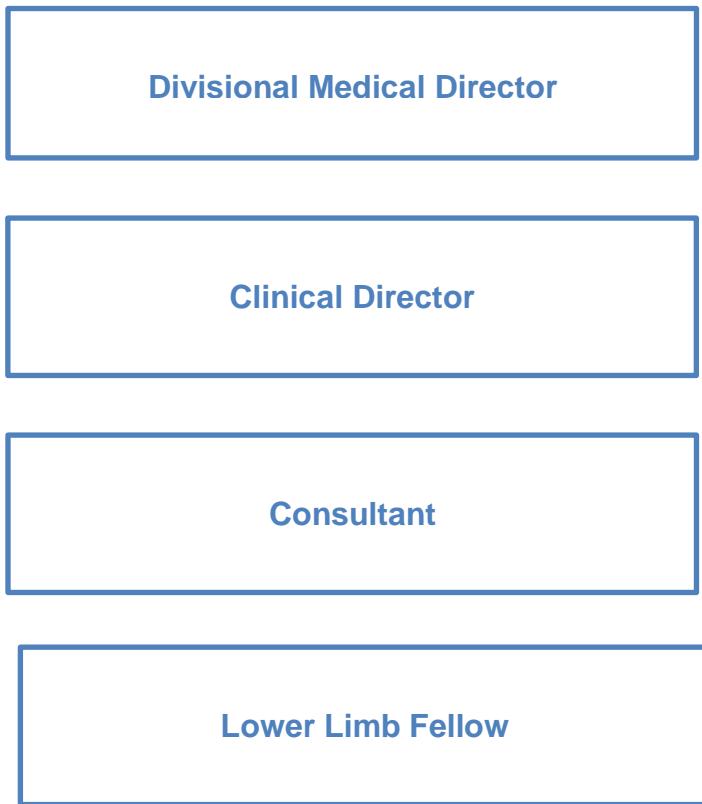
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## Job Purpose

Key Features of this fellowship:

- Large volume operating
- Research systems and support staff in place
- Teaching opportunities on local courses
- International reputation of the unit with good worldwide connections
- Department of Health approved Cadaveric Workshop
- High success rate at future consultant appointments having left the fellowship.

## Organisation Chart



## Duties and Responsibilities

Surgeons from the UK and around the world who are undertaking training at Wrightington are at the end of or beyond their formal training programme - they represent the very best of surgeons in training.

The posts are suitable for senior surgeons with special interests in Hip and Knee surgery. The Lower Limb unit comprises of 28 surgeons. The unit is subdivided into Hip, Knee, Soft tissue knee and Foot and ankle.

The fellow posts advertised are purely based at Wrightington although there is the opportunity to partake in trauma lists.

Each of our surgeons has special and complementary interests. Fellows have the opportunity of designing their Fellowship to suit their individual needs and interests and we encourage a flexible approach to the posts.

There is ample opportunity for basic science and clinical research, with the support of our research team, as well as the Trust's very active and dynamic R&D Department. Research and teaching are regarded as an integral part of the job.

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Other Duties Include:

- Ward Cover, Clerking of new admissions, attendance at ward rounds.
- Attendance at Orthopaedic out-patient clinics with the Consultant
- Four operating sessions per week
- Cover for colleagues in Orthopaedic Unit during periods of leave.
- Writing discharge letters, liaising with GPs as necessary regarding discharges. Legibly completing outcome proformas in the out-patient clinics.
- Collecting and presenting data for clinical audit meetings.
- To facilitate medical and clinical audit, junior medical staff must keep medical records in the manner prescribed by the Specialist Services Division

These duties apply in common to Wrightington's NHS and private patients.

The Junior doctor accepts that he will also perform duties in occasional emergencies and unforeseen circumstances at the request of the appropriate Consultant, in consultation where practicable with his colleagues both Senior and Junior.

It has been agreed between the profession and the Department that while Juniors accept that they will perform such duties, the Secretary of State stresses that additional commitments arising under this subsection are exceptional and, in particular, that Juniors should not be required to undertake work of this kind for prolonged periods or on a regular basis

## **Residential Arrangements**

Residence on site is available on request. However a lodging fee will be payable for voluntary resident practitioners in accordance with the Terms and Conditions of Service of Hospital Medical and Dental Staff. There is also a limited provision of married accommodation

## **Planning and Organisational Duties**

The Hospital is situated just half a mile from Junction 27 of the M6 motorway and is well served by bus and rail routes. There are a number of small general stores nearby. An ATM machine is situated in the local garage.

There is a security patrolled staff car park within the Hospital grounds with spaces for cars outside the residence block.

The Staff Restaurant serves hot breakfasts, snacks, lunches, afternoon teas and beverages. An 'out of hours' service provides quickly microwaved meals for medical staff on call.

## **Communications and Key Working Relationships**

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Responsibility for administration of the Directorate rest with the Clinical Director who deals with junior medical staff appointments, locums, annual leave, study leave and post graduate education; however, day-to-day responsibilities for these are shared between the Consultants.

The Fellows are expected to work together as a team. Each will work with a Consultant or pair of Consultants. The Fellow will also be expected to co-operate with, and develop good working relationships with junior doctors in other departments.

The Fellows will also be expected to maintain good working relationships with the departmental nursing staff, the staff in diagnostic departments and the physiotherapy departments.

### **Responsibility for Finance**

To work within the financial plan of the Trust.

### **Responsibility for Human Resources**

To comply with and respond to all HR regulations

### **Responsibility for Health & Safety**

Compliance with the Health & Safety at Work Act 1974 – the post holder is required to fulfil a proactive role towards the management of risk in all of their actions. This entails the risk assessment of all situations, the taking of appropriate actions and reporting of all incidents, near misses and hazards, and a statutory duty of care for their own personal safety and that of others who may be affected by their acts or omissions.

### **Responsibility for Teaching**

To participate and become involved in departmental teaching

### **Work Circumstances & on-call**

All applications for annual leave, study leave statutory holidays and days in lieu should be approved by the Consultants and submitted on the appropriate form to the Medical Staff Co-ordinator at least 6 weeks prior to the period of leave.

The directorate operates a policy where each clinical team (Consultant / Fellow) should provide effective cross cover working during periods of annual leave.

The contracted hours attached to this post are as follows:

- Standard Working Week - 40 hours
- There is a requirement to participate in the out of hours on call rota.

### **Standard Duties & Responsibilities**

The Trust operates a No Smoking Policy.

All Wrightington Wigan and Leigh NHS Foundation Trust staff employed within Clinical Environments and have contact with children, vulnerable adults; service users and their families must familiarise themselves, be aware of their responsibilities and adhere to Local Safeguarding Children's Board, Local Safeguarding Adult Board and WWL Procedures for Safeguarding and Protecting Children which are available on the Trust Policy Library.

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In accordance with Part 7 of the Immigration Act 2016, employees who are required to interact regularly with the public, both face to face, and by telephone, are required to be able to speak English to an appropriate standard relevant to their role, i.e. with confidence and accuracy, using correct sentence structures and vocabulary, and without hesitation.

Compliance with the Data Protection Act 1998 and Information Governance – the postholder is not entitled to use for their own benefit or gain, or to divulge to any persons, firm or other organisation whatsoever, any confidential information belonging to the Trust or relating to the Trust's affairs or dealings which may come to their knowledge during employment.

Compliance with the Health & Social Care Act 2008 – Code of Practice on the Prevention and Control of Infections and related guidance – the post holder is required to fulfil a proactive role towards the reduction and management of healthcare related infection in all of their actions. This entails compliance with Trust Infection Prevention and Control policy and related Standard Operating Procedure (SOP's); along with risk assessment of all situations; as staff have a statutory duty of care for their own personal safety and that of others who may be affected by their acts or omissions. Staff must be fully compliant with Trust Infection prevention and Control eLearning policy.

All applicants to any post within the Trust are required to declare any involvement either directly or indirectly with any firm, company, relevant person or organisation which has any interest with the Trust, the services provided by the Trust or any element of patient care. Failure to do so may result in an employment application being rejected, or if it is discovered after appointment the omission of such information could lead to dismissal. This includes any form of private practice relating to medical care.

Compliance with Trust Policies and Procedures including the Code of Conduct.

Compliance with Standing Financial Instructions (SFIs) – The SFI's identify the financial responsibilities which apply to everyone working for the Foundation Trust and its constituent organisations including trading units. Failure to comply with Standing Financial Instructions can in certain circumstances be regarded as a disciplinary matter that could result in dismissal. Compliance with the SFIs is monitored by the Finance Department and post holders are therefore required to understand their responsibilities outlined within this document and ensure compliance with its instructions.

Responsibility for all records (including patient health, financial, personal and administrative) that they gather or use as part of their work within the trust. The records may be paper, electronic, microfiche, audio or videotapes, x-ray images.

Any other duties appropriate to the grade. The range of duties and responsibilities outlined above are indicative only and are intended to give a broad flavour of the range and type of duties that will be allocated. They are subject to modification in the light of changing service demands and the development requirements of the postholder.

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This document is also available in audio, large print, Braille and other languages upon request. For more information call 01942 773106.

