



Wrightington, Wigan and Leigh Teaching Hospitals

NHS Foundation Trust

Information Governance Department

Suite 9

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Brick Kiln Lane

Wigan

WN1 1XX

Email: foi@wwl.nhs.uk

Web: www.wwl.nhs.uk

Ref: FOI/2023/9486

Date Received: 27th December 2023

Response Due: 25th January 2024

Date: 26th January 2024

Dear Sir/Madam

With reference to your request for information received on 27th December 2023, I can confirm in accordance with Section 1 (1) of the Freedom of Information Act 2000 that we do hold the information you have requested. A response to each part of your request is provided below.

In your request you asked:

The FULL contract register should display all the organisations existing/live contracts I would like the register to include the following columns/headings:

1. **Contract Reference -Unique reference number associated with the contract.**
2. **Contract Title**
3. **Procurement Category –Please state the category name of the contract, I wish to know the category the contract is under.**
4. **Supplier Name**
5. **Spend (Total, Annual or contract value)**
6. **Contract's Duration**
7. **Contract's Extensions**
8. **Contract's Start Date**
9. **Contract's Expiry Date**
10. **Contract Description [Please provide me with as much detail as possible.]**
11. **Contact Owner (Person that manages the contract register)**
12. **Contact details of section 151 officer**
13. **CPV codes/Pro-Class**

For the questions 1 to 13 above, the information that you have requested is exempt under Section 12 of the Freedom of Information Act because it will take more than 18 hours to retrieve and extract the relevant information.

Procurement Strategy Plan

Please attach the procurement strategy plan along with the contract register.

Please see attached procurement strategy.

Each request will be reviewed case by case. However, as a general rule the Trust considers it "fair" to release names, and bandings for senior staff. This is based on consideration of sensitivity of data, consequences of disclosure and staff expectations. The term "senior staff" includes consultants, operational managers, other senior managers, directors, associate directors and board members (estimated as, staff on band 8a grades or above). Any staff below band 8a whose details are identified as fulfilling a request will be sent an email informing them of this fact, prior to any data release.

Contract Data/API Contact Details

- 1. Can you also provide me with contact details of the person responsible for the actual contract's register and someone responsible for API? [Name, Job Title, Telephone, Email Address] At the very least provide me with their actual job title.**

(Meaning of API "a set of functions and procedures that allow the creation of applications which access the features or data of an operating system, application, or other service.")

Alistair Nicholson - Associate Director of Procurement

Kate Bielecki – Trust Procurement Manger

The Trust does not routinely give out email addresses and direct telephone numbers of staff members, as large numbers of unsolicited emails/telephone calls, could cause disruption by blocking email accounts/telephone lines thus preventing true work-related emails/calls from being delivered. However, any of the above staff can be contacted via main switchboard on 01942 244000.

If you are not entirely satisfied with this response, please do not hesitate to contact the Information Governance Department via the email address provided. If we do not hear from you within 40 days, we will assume that we have been able to accommodate your request under the Freedom of Information Act 2000.

Yours sincerely,



Tabitha Gardner
Chief Finance Officer

PLEASE NOTE:

If you are unhappy with the service you have received in relation to your request and wish to make a complaint or request a review of our decision, you should write to: Information Governance Department, Wrightington, Wigan and Leigh NHS Foundation Trust, Suite 9, Buckingham Row, Brick Kiln Lane, Wigan, WN1 1XX.

If you are not content with the outcome of your complaint, you may apply directly to the Information Commissioner for a decision at:

The Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire, SK9 5AF

Helpline number: 0303 123 111