



Wrightington, Wigan and Leigh Teaching Hospitals

NHS Foundation Trust

Trust Headquarters

Chief Nurse

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Ref: FOI/2024/9928

Date Received: 12th June 2024

Response Due: 10th July 2024

Date: 5th July 2024

Dear Sir/Madam

With reference to your request for information received on 12th June 2024, I can confirm in accordance with Section 1 (1) of the Freedom of Information Act 2000 that we do hold the information you have requested. A response to each part of your request is provided below.

In your request you asked:

I am looking for policy information about second hand smoke exposure to staff undertaking home visits. Could you provide me with the latest smoke free policy (pdf) for your organisation.

Please see attached.

Could you also provide some additional details about any documented ongoing plans to update the current policy

The Trust has no documented plans to update the policy. However, all Trust policies and SOP's are subject to a three-yearly review cycle and are updated as necessary in between those reviews. The smoke free policy is reviewed in line with this.

If you are not entirely satisfied with this response, please do not hesitate to contact the Information Governance Department via the email address provided. If we do not hear from you within 40 days, we will assume that we have been able to accommodate your request under the Freedom of Information Act 2000.

Yours sincerely,



KEVIN PARKER-EVANS

Kevin Parker-Evans MBA, FCMI, CMgr, RN Dip HE

Interim Chief Nurse & Director of Infection Prevention and Control

PLEASE NOTE:

If you are unhappy with the service you have received in relation to your request and wish to make a complaint or request a review of our decision, you should write to: Information Governance Department, Wrightington, Wigan and Leigh NHS Foundation Trust, Suite 9, Buckingham Row, Brick Kiln Lane, Wigan, WN1 1XX.

If you are not content with the outcome of your complaint, you may apply directly to the Information Commissioner for a decision at:

The Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire, SK9 5AF

Helpline number: 0303 123 111