



Wrightington, Wigan and Leigh Teaching Hospitals

NHS Foundation Trust

Information Governance Department

Suite 9
Buckingham Row
Brick Kiln Lane
Wigan
WN1 1XX

Email: foi@wwl.nhs.uk

Web: www.wwl.nhs.uk

Ref: FOI/2024/9623

Date Received: 12th February 2024

Response Due: 11th March 2024

Date: 11th March 2024

Dear Sir/Madam

With reference to your request for information received on 12th February 2024, I can confirm in accordance with Section 1 (1) of the Freedom of Information Act 2000 that we do hold the information you have requested. A response to each part of your request is provided below.

In your request you asked:

a. Which types of work require a Permit To Work to be completed on your sites?

- Asbestos
- Electrical LV
- Medical Gas Pipeline Systems
- Hot Works
- Breaking Lines on Pressurised/Steam Systems
- Working at Height
- Confined Spaces
- Excavations
- Fire Detection/Alarm Systems or (Fire Suppression Systems).

b. Does your organisation utilise a software platform to issue, record, and provide evidence of completed works that require a permit?

- No.

c. If a software platform is used, please specify the name or type of software utilised to complete and evidence work permits.

- N/A.

d. Who within your organisation is responsible for the issuance, sign-off, and provision of evidence for Permits To Work?

- Respective Site Managers.

If you are not entirely satisfied with this response, please do not hesitate to contact the Information Governance Department via the email address provided. If we do not hear from you within 40 days, we will assume that we have been able to accommodate your request under the Freedom of Information Act 2000.

Yours sincerely,



Tabitha Gardner
Chief Finance Officer

PLEASE NOTE:

If you are unhappy with the service you have received in relation to your request and wish to make a complaint or request a review of our decision, you should write to: Information Governance Department, Wroughtington, Wigan and Leigh NHS Foundation Trust, Suite 9, Buckingham Row, Brick Kiln Lane, Wigan, WN1 1XX.

If you are not content with the outcome of your complaint, you may apply directly to the Information Commissioner for a decision at:

The Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire, SK9 5AF

Helpline number: 0303 123 111