



Wrightington, Wigan and Leigh Teaching Hospitals

NHS Foundation Trust

Information Governance Department

Suite 9
Buckingham Row
Brick Kiln Lane
Wigan
WN1 1XX

Email: foi@wwl.nhs.uk

Web: www.wwl.nhs.uk

Ref: FOI/2024/9805

Date Received: 19th April 2024

Response Due: 23rd May 2024

Date: 22nd May 2024

Dear Sir/Madam

With reference to your request for information received on 19th April 2024, I can confirm in accordance with Section 1 (1) of the Freedom of Information Act 2000 that we do hold the information you have requested. A response to each part of your request is provided below.

In your request you asked:

1. Spend on Office supplies and associated products for the below financial years.

1st April 2022 – 31st March 2023 £474,272.

1st April 2023 – 31st March 2024 £523,527

2. Start date & duration of Contract?

Contract 1: NHS Supply Chain – Framework Office Supplies: Runs from 11/07/2022 – 10/07/2026.

Contract 2: Crown Commercial Services RM3781 For Multi-Function (MFD's): October 2017 – October 2024 (5-year contract with 2 x12 month extensions).

3. Is there an extension clause in the contract and, if so, the duration of the extension?

Contract 1. No.

Contract 2. Yes – 2 x12 month extensions.

4. Has a decision been made yet on whether the contract is to be either extended or renewed?

1. The Framework contract is utilised on an ad-hoc basis and in line with NHSE guidelines we anticipate that we will continue to use NHS Supply Chain framework agreements for this provision.

2. The contract for MFD's has been re-tendered and a new contract is due to be entered into in October 2024.

5. Who is the senior officer (outside of procurement) responsible for the contract?

N/A

6. Name of Incumbent Supplier?

- 1.NHS Supply Chain is the framework that the Trust use and call off is against the NHS Supply Chain Framework – Office Supplies. This consists of multiple suppliers within the Framework agreement.
- 2.Xerox.

7. How long have you traded with them?

- 1.The Trust have utilised the NHS Supply Chain Framework for as long as it has been in operation. This will be in different names / guises but is in excess of 10 years. The suppliers on the Framework will change as and when NHS Supply Chain renew / retender the Framework.
2. Duration of the Contract – 7 years.

8. If you publish your register of contracts and purchasing, can you please provide a website link.

The portal that the Trust uses for publishing contracts is Atamis. <https://atamis.co.uk/>

9. In addition, can you confirm if you have a contract in place for Tail End Spend.

The Trust does not have a specific contract for tail end spend, we predominately utilise the aforementioned NHS Supply Chain Framework and would also have access to any NHS England accredited Framework providers who cover this area of expenditure, in addition to running our own Procurement exercises via the portal.

If you are not entirely satisfied with this response, please do not hesitate to contact the Information Governance Department via the email address provided. If we do not hear from you within 40 days, we will assume that we have been able to accommodate your request under the Freedom of Information Act 2000.

Yours sincerely,



Kelly Knowles
Operational Director of Finance

PLEASE NOTE:

If you are unhappy with the service you have received in relation to your request and wish to make a complaint or request a review of our decision, you should write to: Information Governance Department, Wroughtington, Wigan and Leigh NHS Foundation Trust, Suite 9, Buckingham Row, Brick Kiln Lane, Wigan, WN1 1XX.

If you are not content with the outcome of your complaint, you may apply directly to the Information Commissioner for a decision at:

The Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire, SK9 5AF

Helpline number: 0303 123 111