

# Board of Directors - Public meeting

Wed 06 December 2023, 13:45 - 16:15

Boardroom, Trust Headquarters



**Wrightington, Wigan and  
Leigh Teaching Hospitals**  
NHS Foundation Trust

## Agenda

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### 13:45 - 13:47 **13. Declarations of Interest**

2 min

*Information* *Mark Jones*

Verbal item

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### 13:47 - 13:50 **14. Minutes of Previous Meeting**

3 min

*Approval* *Mark Jones*

 14. Minutes\_Board of Directors - Public Meeting\_04 10 23.pdf (6 pages)

 14a. Public Board Action Log - Oct 2023.pdf (1 pages)

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### 13:50 - 14:00 **15. Chair's Opening remarks**

10 min

*Information* *Mark Jones*

Verbal Item

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### 14:00 - 14:20 **16. Chief Executive's report**

20 min

*Information* *Silas Nicholls*

 16. Board Report\_CEO\_December\_2023 FINAL.pdf (3 pages)

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### 14:20 - 14:50 **17. Committee chairs' reports**

30 min

*Information* *Non Executive Directors*

#### **17.1. Finance and Performance**

*Information* *Julie Gill*

Report sent to follow due to close proximity of the meeting.

#### **17.2. People**

*Information* *Lynne Loble*

 17.2. AAA People - November 23.pdf (2 pages)

#### **17.3. Audit**

*Information* *Ian Haythornthwaite*

 17.3 AAA - Audit Committee - 15 Nov 2023.pdf (2 pages)

#### **17.4. Quality and Safety**

Information *Francine Thorpe*

 17.4. AAAQSOct23.pdf (3 pages)

## 17.5. Research

Information *Clare Austin*

Verbal update

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## 14:50 - 15:05 18. Board assurance framework

15 min

Discussion *Paul Howard*

 18. BAF Report Board December 2023.pdf (27 pages)

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## 15:05 - 15:20 19. University teaching hospital update

15 min

Discussion *Richard Mundon*

 19. University Hospital Status AAA November 2023.pdf (5 pages)

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## 15:20 - 15:35 20. Biannual staffing review

15 min

Decision *Rabina Tindale*

 20. Bi-annual staffing Review for Board Dec 2023 Final 28 11 23.pdf (18 pages)

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## 15:35 - 15:45 21. Maternity

10 min

### 21.1. CNST presentation

*Cathy Stanford*

 21.1. CNST BOARD REPORT UPDATE DECEMBER 2023.pdf (16 pages)

### 21.2. Maternity incentives scheme

 21.2. Maternity Incentive Scheme Year 5 update report Dec 2023.pdf (9 pages)

### 21.3. Bi-annual maternity staffing

 21.3. Maternity Staffing Paper November 2023.pdf (15 pages)

### 21.4. Board declaration form

 21.4. MIS\_SafetyAction\_2024\_V8.pdf (26 pages)

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## 15:45 - 15:55 22. Finance Report

10 min

Information

 22. Trust Financial Report 23-24 October Month 7 Board.pdf (14 pages)

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## 15:55 - 16:00 23. Balanced Scorecard

5 min

Information *Christos Zipitis/Juliette Tait/Mary Fleming/ Rabina Tindale*

**16:00 - 16:05 24. EPRR core standards**

5 min

*Approval Mary Fleming*

24. EPRR Core Standards Board Report 2023.pdf (6 pages)

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## Consent Agenda

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**16:05 - 16:05 25. Agenda item not used.**

0 min

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**16:05 - 16:07 26. Equality, diversity and inclusion annual report**

2 min

*Information*

26. EDI Annual Report 2022-23.pdf (39 pages)

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**16:07 - 16:12 27. Workforce Race Equality Standard and Workforce Disability Equality Standard report**

5 min

*Information*

27. People Committee WRES and WDES Report Nov 2023.pdf (26 pages)

**27.1. Workforce Race Equality Standard - Action plan**

*Endorsement Juliette Tait*

27.1 Draft WRES Action Plan 2023 until Board approval with success indicators.pdf (2 pages)

**27.2. Workforce Disability Equality Standard - Action plan**

*Endorsement Juliette Tait*

27.2 Draft WDES Action Plan 2023 until Board approval with success indicators.pdf (2 pages)

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**16:12 - 16:14 28. Committee effectiveness review findings**

2 min

*Endorsement Nina Guymer*

28. Board report - Committee Effectiveness Review - findings and recommendations.pdf (6 pages)

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**16:14 - 16:15 29. Maternity Dashboards and Neonatal action plan**

1 min

*Information*

29. Maternity Dashboard report Nov 23.pdf (7 pages)

29a. Maternity and Neonatal Safety Dashboard November 2023.pdf (10 pages)

29b. Copy of November 2023 Perinatal Monthly Surveillance Dashboard.pdf (3 pages)

29c. NWNODN Workforce Action Plan 2021- 2023.docx November 2023 update.pdf (11 pages)

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**16:15 - 16:15 30. Date, time and venue of the next meeting**

0 min

*Information*

Wednesday 07 February 2024, 12:15 to 4:15pm, Boardroom, Trust HQ