



**Wrightington,  
Wigan and Leigh**  
NHS Foundation Trust

**Information Governance**

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Ref: FOI2019/5775

Date Received: 13<sup>th</sup> November 2019

Response Due: 11<sup>th</sup> December 2019

Date 24<sup>th</sup> December 2019

Dear Sir/Madam,

**INFORMATION REQUEST UNDER THE FREEDOM OF INFORMATION ACT 2000**

**You asked:**

**Please can you assist me through the Freedom of Information act in providing the following information please:**

**1. Please state the number of printing devices currently in use within the organization; including MFDs, single function printers, photocopiers and print room devices?**

457

**2. What percentage of your fleet is in colour vs mono?**

Colour 43% v Mono 57%

**3. In terms of usage, what is your annual page volumes for both mono & colour?**

Mono 18.4m/Colour 3.9m

**4. Who are the main manufacturers for the MFDs/photocopiers/printers/Print production devices in use at the Trust?**

Xerox UK Ltd

**5. Who are the main supplier(s) of printer consumables (Toner, spares, etc.)?**

Xerox UK Ltd

**6. Who is your preferred channel partner, if any? N/A**

**7. What is the approximate spend on printers, photocopying agreements, leases and/or rentals and service charges during the last financial year?**

Circa £325,200

**8. What is the length of the MFD and print room device contracts?**

5 Years + 2 Year extension option

**9. What are the start and end dates for all the printers/MFDs/Print room devices in your organization?**

17/11/2017 to 16/11/2022 (primary term)

**10. Which procurement route or framework was used to procure this service and what Framework would the college expect to use next?**

Crown Commercial Services RM3781 Framework. The next procurement route is to be determined.

**11. The named person and their role in your organization who is in charge of the procurement for printing and any managed print contracts.**

Contracts Manager, Procurement Department

**12. Does the Trust use any Print/Document Management software, what is its name and who supplies it and when does the current contract end?**

Ysoft - supplied by Xerox. End date of the primary term is 16/11/2022 + 2 year extension option.

I trust that this information is helpful to you, however if you are not entirely satisfied with this response please do not hesitate to contact the Information Governance Department on 01257 488271. If we do not hear from you within 28 days we will assume that we have been able to accommodate your request under the Freedom of Information Act 2000.

Yours sincerely,



Rob Forster  
Deputy Chief Executive/Director of Finance and IM&T

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If you are unhappy with the service you have received in relation to your request and wish to make a complaint or request a review of our decision, you should write to: Information Governance Department, Wrightington, Wigan and Leigh NHS Foundation Trust, Wrightington Hospital, Hall Lane, Appley Bridge, Wigan, WN6 9EP

If you are not content with the outcome of your complaint, you may apply directly to the Information Commissioner for a decision. Generally the ICO cannot make a decision unless you have exhausted the complaints procedure at: The Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF