



**Wrightington,  
Wigan and Leigh**  
NHS Foundation Trust

**Information Governance**

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Ref: FOI2020/5895

Date Received: 28<sup>th</sup> January 2020

Response Due: 25<sup>th</sup> February 2020

25<sup>th</sup> February 2020

Dear Sir/Madam

**INFORMATION REQUEST UNDER THE FREEDOM OF INFORMATION ACT 2000**

**You asked:**

**As per the Freedom of Information Act 2000, please could you supply us with the following information for the period of December 2018 to December 2019 with the purchases of Unlicensed Medicines and UK bespoke special formulations by the Trust.**

**Could we please have the following information:**

- 1. Name and pack size of medicine (generic and propitiatory name if applicable)**
- 2. The number of packs procured broken down by month as above**
- 3. The total cost of the 12 month period for each medicine to the Trust.**

**Could I please have the output in Excel or CSV format.**

**For the purchasing of Unlicensed Medicines and UK Unlicensed Specials, please could you advise if you plan to publish any contract, tender or Framework during 2020 and 2021?**

**If this is the case, please could you also advise where we should register to take part in this process?**

To provide this data we would have to create a data set that identified first the drugs that are unlicensed out of the 3500+ on the system and then compare that to the annual transactions which is over 350000 items. This process would exceed the time scale stipulated by the ICO.

**Refusal Notice** - The information that you have requested is exempt under Section 12 of the Freedom of Information Act because it will take more than 18 hours to retrieve and extract the relevant information.

12. — (1) Section 1(1) does not oblige a public authority to comply with a request for information if the authority estimates that the cost of complying with the request would exceed the appropriate limit.

Regulation 4(3) of the Fees Regulations states that a public authority can only take into account the costs it reasonably expects to incur in carrying out the following permitted activities in complying with the request:

- determining whether the information is held;
- locating the information, or a document containing it;
- retrieving the information, or a document containing it; and
- extracting the information from a document containing it.

All public authorities should calculate the time spent on the permitted activities at the flat rate of £25 per person, per hour.

This means that the appropriate limit will be exceeded if it would require more than 18 hours work for all public authorities.

I trust that this information is helpful to you, however if you are not entirely satisfied with this response please do not hesitate to contact the Information Governance Department on 01257 488271. If we do not hear from you within 28 days we will assume that we have been able to accommodate your request under the Freedom of Information Act 2000.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'M. Fleming', with a long horizontal flourish extending to the right.

Mary Fleming  
Chief Operating Officer

**PLEASE NOTE:**

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If you are unhappy with the service you have received in relation to your request and wish to make a complaint or request a review of our decision, you should write to: Information Governance Department, Wrightington, Wigan and Leigh NHS Foundation Trust, Wrightington Hospital, Hall Lane, Appley Bridge, Wigan, WN6 9EP

If you are not content with the outcome of your complaint, you may apply directly to the Information Commissioner for a decision. Generally the ICO cannot make a decision unless you have exhausted the complaints procedure at: The Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF